



# COUNTY OF NORTHAMPTON

## Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER  
 100 GRACEDALE AVENUE  
 NAZARETH, PENNSYLVANIA 18064-8430  
**Telephone: (610) 746-3194**  
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**Thomas E. Guth Jr.**  
 Secretary

Date: September 11<sup>th</sup>, 2018

Location: Emergency Operations Center, 100 Gracedale Avenue, Nazareth, PA

### Meeting Minutes

I. Call to Order

- MR called the meeting to order at 1000 hours.

II. Attendance

BH	Bill Hillanbrand	Public	RW	Rick Weaver	N.C.F.S.
DK	Deven Knoll	Bethlehem City F.D.	RyH	Ryan Hay	LVHN OEM
DM	Dave Malloy	DEP	SA	Scott Aharonian	IEC Energy
JB	John Bast	Easton Fire Department	TG	Thomas E. Guth, Jr.	NCEM
JiS	Jimmy Simmons	Envir. Mgmt Specialists	TV	Ted Veresink	City of Easton
JK	John Kalynych	Lehigh County	TW	Todd Weaver	NCEM
JPS	Jeff P. Steiert	NCEM			
JS	Joe Sipel	Wilson Borough F.D.			
KH	Kyle Horton	LVHN OEM			
LF	Lucas Fuller	Bethlehem City F.D.			
LH	Len Hoben	OSHA			
LP	Larry Palmer	Palmer Township Police			
MAR	Mike Rampulla	NCEM			
MR	Mike Rinker	NCEM			
RH	Ron Hulsizer	NCEM			

III. Public Comment

- MR polled the room requesting any public comment. None heard, moved onto next agenda item.

IV. Approval of prior Meeting Minutes (June 6<sup>th</sup>, 2018)

- MR requested a Motion to Approve: 1<sup>st</sup> by JB, 2<sup>nd</sup> by TV, all in favor.

V. Financial Report (MAR provided the following recorded information)

- Beginning balance: \$113,808.00
- Revenue: + \$62,959.38  
\$176,767.38
- Expenditures: - \$119,598.00
- Encumbrance: - \$3,649.53
- Ending balance: **\$53,519.85**
  - Sara Title III Collections (MR provided the following recorded information)
    - Tier II billing & payments: Billed: **\$52,050.00**
    - Payments Received: -\$51,725.00
    - Balance Outstanding: **\$325.00**

(Figures presented as of September 10<sup>th</sup>, 2018)

- MR advised attendees that there a total of twelve (12) facilities still outstanding a total of one thousand eight hundred and seventy-seven dollars (\$1,877). If all monies are captured the income would total fifty-three thousand six hundred and two dollars (\$53,602).
- MR made no Motion to Approve: N/A

VI. Plans

- Emergency Response Plans
  - Updated Plans:
    1. Amazon Warehouse, 1610 Van Buren Road, Easton, PA 18045 (update to their emergency contact list) – Per MR
  - New Plans:
    1. Nothing new to report – Per MR
- Preparedness, Prevention, Contingency Plans
  - Updated Plans:
    1. Walmart, 2785 Commerce Center Boulevard, Bethlehem, PA 18015 (update to Hazardous Waste Contingency Plan) – Per MR
  - New Plans:
    1. Nothing new to report – Per MR

VII. Response

- MAR stated that since the June 6<sup>th</sup>, 2018 meeting, there have been eighteen (18) new responses from NCEM to hazardous/suspicious events. MAR offered to disclose detailed list of each response if any member in attendance requested more information.

VIII. Training

- Northampton County (NCEM / report provided by MAR)
  - Mass Decon Training (individual agency training)
    1. Completed with following departments:
      - ❖ Bethlehem City Fire Department, 2 of 4 platoons complete
      - ❖ Nancy Run Fire Company
      - ❖ Lower Saucon Township Fire Company
      - ❖ Forks Township Fire Company
      - ❖ Northampton Borough Fire Company
    2. Must be completed with following department:
      - ❖ Bethlehem City Fire Department, 2 platoons remaining (scheduled for September 11<sup>th</sup> & 21<sup>st</sup>, 2018)
      - ❖ Easton Fire Department, 3 platoons, (scheduled for September 12<sup>th</sup>, 13<sup>th</sup> & 20<sup>th</sup>, 2018)

- Per MAR, the MERTT class will be held at NCEMS facilities on November 15<sup>th</sup> & 16<sup>th</sup>, 2018. MAR stated that interested members must email him directly to be registered for the course.
- MAR also stated that he will be requesting a G320 – Fundamental Course for Radiological Response. MAR hopes to have course held at NCEMS facilities sometime in January of 2019.
- Northampton County Fire School (NCFS / report provided by RW)
  - RW provided report for the NCFS, also provided all those in attendance with copy of upcoming scheduled classes.
- Lehigh County Special Operations (LC / report provided by JK)
  - JK stated that the upcoming Transcaer Exercise will involve both HazMat team members from Lehigh County and Allentown City. Per JK the exercise will be held on September 14<sup>th</sup>, 2018. Per JK the exercise will be held at railroad yard in Allentown.
  - JK stated that at the request of NCEM he will be holding a DECON Engine Exercise at the Lehigh Valley Ironpigs location on September 22<sup>nd</sup>, 2018. JK extended an invitation to all of those in attendance at today's meeting as well.
  - JK is hoping to hold a Hazmat Technician class at their location sometime in 2019. Will advise of date once finalized and guaranteed.

#### IX. Lehigh County Special Operations Report

- JK gave brief explanation of the following calls that his agency has responded to since the June 6<sup>th</sup>, 2018 meeting.
  - JK provided no incident response information or numbers.

#### X. City of Bethlehem Hazmat Report

- DK stated that Bethlehem City Hazmat Teams responded to forty-eight (48) hazmat related incidents.
- DK stated that their agency is trying to get the IAFF to sponsor/hold a Hazmat Technician class at their department this year. Will advise once confirmed.
- DK stated that they have no scheduled classes or trainings to report at this time.

#### XI. Old Business

- CO Meter Project
  - Per MR – sixty-six (66) of the seventy (70) meters have been distributed as of September 10<sup>th</sup>, 2018.
  - Per MR – Walnutport Borough & Upper Mount Bethel Township are the only agencies to not retrieve the available CO Meters.
- Northampton County Fire School (NCFS) Equipment Request
  - Per RW – Nothing to report, no update.
- Radiological Replacement Kits
  - Per MAR – Kit was received and placed into service on the NCEM hazmat response vehicle, Hazmat 1 (H1).
  - Per MAR – All radiological equipment and units were recently sent to and calibrated by the New Jersey State Police (NJSP).
- 2017-2018 HMEP Grant
  - Per TW – Once everything is completed in October of 2018, MR will reconcile all documentation and place request for 2018/2019 Grant cycle.
    - Hazmat Conference. Per TW – All receipts from the HazMat Conference in June have been received, missing no receipts or documentation at this time. MR will reconcile all the receipts.

- Vehicle
  - JPS stated that Koch Ford will handle the install but has pushed the install date back to October of 2018 at this time. JPS hopes the vehicles is complete and ready to be placed into service by end of October of 2018.
  - Per JPS – The newest vehicle, once in service, will replace MC40 (2005 Ford Excursion).

XII. New Business

- 2018-2019 HMEP Grant
  - Per MR – Everything is due October 5<sup>th</sup>, 2018 for this grant. He will have all needed items completed, ready and submitted by deadline.
  - Per TW – Will be attempting to capture more funds to be utilized for training courses.

XIII. Upcoming Meetings

- December 5<sup>th</sup>, 2018 @ 1000hrs.

XIV. Good of the Order

- LH – Advised those in attendance that OSHA has created a fifteen to twenty (15-20) minute presentation showcasing OSHA’s response, investigation and follow up regarding an incident at Ungerer Facility about two (2) years ago. Polled the room to see if there was any interest in having this presented. Will approach this at the next meeting.

XV. Adjournment

- MR requested a Motion to Approve: 1<sup>st</sup> by JS, 2<sup>nd</sup> by LP, all in favor. Meeting adjourned at 1015hrs.