

PEMA-DAP-5

**COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY**

**FORCE ACCOUNT ACTIVITY WORKSHEET
LABOR, EQUIPMENT, AND MATERIALS**

.PW NO:	APPLICANT:
CATEGORY:	WORK LOCATION AND DESCRIPTION:

LABOR

EMPLOYEE NAME	P T *	DATE OF WORK	REGULAR HOURS		OVERTIME HOURS		FRINGE BENEFIT PERCENT		TOTAL LABOR COST (SEE REVERSE) (g)	PAY PD END DATE
			#	PAY RATE	#	PAY RATE	RT%	OT %		
			(a)	(b)	(c)	(d)	(e)	(f)		

*Enter P for permanent employees or Enter T for temporary employees

LABOR TOTAL \$ _____

EQUIPMENT

DESCRIPTION			DATE OF WORK	HOURS OR MILES a	FEMA RATE ** b	TOTAL COST (a x b)
TYPE	SIZE/CAPACITY	I.D.				

** Refer to the FEMA " Schedule of Equipment Rates "

EQUIPMENT TOTAL \$ _____

WORKSHEET NO: _____ DATE: _____ PREPARED AND CERTIFIED BY: _____

TOTALS TRANSFERRED TO PW SUMMARY LOG (DAP-8): YES - NO (circle one)

MATERIALS & TOTALS ON PAGE 2

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CATEGORY:	WORK LOCATION AND DESCRIPTION

MATERIALS

DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE \$	COST \$	CHECK #

MATERIALS TOTAL \$ _____

LABOR TOTAL \$ _____
 EQUIPMENT TOTAL \$ _____
 MATERIALS TOTAL \$ _____
 GRAND TOTAL \$ _____

LABOR COST CALCULATION OF TOTAL LABOR COST [g] =

* for PERMANENT employees performing EMERGENCY WORK: [c] x [d] + [c] x [d] x [f] = [g]
overtime plus overtime fringe benefit cost = TOTAL LABOR COST [g]

* for PERMANENT employees performing PERMANENT WORK, and
 * for TEMPORARY employees performing EMERGENCY and/or PERMANENT WORK

[a] x [b] + [a] x [b] x [e], + [c] x [d] + [c] x [d] x [f] = [g]
Regular time plus regular time fringe benefit cost plus, overtime plus overtime fringe benefit cost equals TOTAL LABOR COST

EMERGENCY WORK is Debris Removal (Category A) and Emergency Protective Measures (Category B)

PERMANENT WORK is the remaining categories (C thru F) for permanent repair / restoration / relocation