

Chapman Borough, Northampton County Annex

Hazard Mitigation Plan Points-of-Contact

Primary:

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Alternate:

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Municipal Profile

Chapman Borough is located in the northwestern part of Northampton County. It encompasses an area of approximately 0.4 square miles, and has a population of 199 (2010 Census). The Borough is surrounded by Moore Township.

The Monocacy Creek passes through the southeast portion of the Borough. There are several small bodies of standing water in the center of the Borough's geographic area.

PA Route 987 (Monocacy Drive) passes north-south through the western side of the Borough. Main Street branches off from Monocacy Drive in the southwestern portion of the Borough and travels north to the residential areas of Chapman. 5th Street travels from that area to the east.

Municipal Participation

1. Identify municipal stakeholders to be involved in the planning process such as, floodplain administrator, public works, emergency management, engineers, planners, etc., and include their specific role in the process.

John J. Defassio, Secretary / Treasurer
Role: Floodplain Administrator

Dorothy Niklos, Councilperson
Role: Emergency Management Coordinator

Glen Butz, Assistant Emergency Management Coordinator
Role: Emergency Management Coordinator

Municipal Participation – continued

2. Identify community stakeholders such as; neighborhood groups, religious groups, major employers / businesses, etc., that will be informed and / or involved in the planning process and describe how they will be involved.
3. Describe how the public **will be engaged** in the current planning process examples, newsletters, social media, etc., **and how they were engaged** since the 2013 Hazard Mitigation Plan.

Year-end letter to residents of Chapman Borough to inform them what is happening in the Borough.

Compliance with the National Flood Insurance Program (NFIP)

Topic	Identify source of information, if different from the one listed.	Additional Comments
1. Staff Resources		
Is the Community Floodplain Administrator (FPA) or NFIP Coordinator certified?	Community FPA	No
Is floodplain management an auxiliary function?	Community FPA	Yes
Provide an explanation of NFIP administration services (e.g., permit review, GGIS, education or outreach, inspections, engineering capability)	Community FPA	No one has ever built in the floodplain since the ordinance was adopted.
What are the barriers to running an effective NFIP program in the community, if any?	Community FPA	
2. Compliance History		
Is the community in good standing with the NFIP?	State NFIP Coordinator, FEMA NFIP Specialist, or community records	Yes
Are there any outstanding compliance issues (i.e., current violations)?		None
When was the most recent Community Assistance Visits (CAV) or Community Assistance Contact (CAC)?		
Is a CAV or CAC scheduled or needed?		No
3. Regulation		
When did the community enter the NFIP?	NFIP Community Status Book	
Are the Flood Insurance Rate Maps (FIRMs) digital or paper? How are residents assisted with mapping?	Community FPA	Paper
Do floodplain regulations meet or exceed FEMA or State minimum requirements? If so, in what ways?	Community FPA	Meet minimum requirements
Describe the permitting process	Community FPA, State, FEMA NFIP	Chapman requires a building permit if building is in floodplain and an exemption certificate for all other areas.

Compliance with the National Flood Insurance Program (NFIP) – *continued*

Topic	Identify source of information, if different from the one listed.	Additional Comments
4. Insurance Summary		
How many NFIP policies are in the community? What is the total premium and coverage?	State NFIP Coordinator or FEMA NFIP Specialist	
How many claims have been paid in the community? What is the total amount of paid claims? How many substantial damage claims have there been?	FEMA NFIP or Insurance Specialist	
How many structures are exposed to flood risk within the community?	Community FPA or GIS Analyst	
Describe any areas of flood risk with limited NFIP policy coverage	Community FPA or FEMA Insurance Specialist	
5. Community Rating System (CRS)		
Does the community participate in CRS?	Community FPA, State, or FEMA NFIP	
If so, what is the community's CRS Class Ranking?	Flood Insurance Manual (http://www.fema.gov/floodinsurancemanual.gov)	
What categories and activities provide CRS points and how can the Class be improved?		
Does the plan include CRS planning requirements?	Community FPA, FEMA CRS Coordinator, or ISO representative	

Community Assets

Community assets are defined to include anything that is important to the character as well as the function of a community, and can be described in four categories, they are; people, economy, natural environment and built environment. Please identify the community assets and location under each category.

1. People

- Concentrations of vulnerable populations such as the elderly, physically or mentally disabled, non-English speaking, and the medically or chemically dependent.

Our Emergency Management Plan contains a list of all known disabled residents or residents with medical needs.

- Types of visiting populations where large numbers of people are concentrated such as visitors for special events and students.

Chapman quarries
United Methodist Church

Community Assets – *continued*

2. Economy

Major employers, primary economic sectors such as agriculture and commercial centers where losses would have a severe impact on the community.

None

3. Natural Environment

Those areas / features that can provide protective functions that reduce the magnitude of hazard events such as, wetlands or riparian areas, and other environmental features important to protect.

Wooded areas

4. Built Environment

- Existing structures such as, concentrations of buildings that may be more vulnerable to hazards based on location, age, construction type and / or condition of use.

Several houses are located in the floodplain.

Two areas are identified on the flood map.

- Infrastructure systems such as water and wastewater facilities, power utilities, transportation systems, communication systems, energy pipelines and storage.

None

- High potential loss facilities such as, dams, locations that house hazardous materials, military and / or civilian defense installations.

None

- Critical facilities such as, hospitals, medical facilities, police and fires stations, emergency operations centers, shelters, schools and airports / heliports.

None

- Cultural / historical resources such as, museums, parks, stadiums, etc.

None

Capability Assessment

Capability	✓ Regulatory ✓ Tools ✓ Programs	Status			Department / Agency Responsible	Effect on Hazard Loss Reduction: -Supports -Neutral -Hinders	Change since 2013 Plan? + Positive - Negative	Has the 2013 Plan been integrated into the Regulatory Tool/Program ? If so, how?	How can these capabilities be expanded and improved to reduce risk?	Additional Comments	
		In Place	Date Adopted or Updated	Under Development							
1. Planning & Regulatory	Comprehensive Plan									We rely on the County Plan.	
	Capital Improvement Plan									We rely on the County Plan.	
	Economic Development Plan									We rely on the County Plan.	
	Continuity of Operations Plan	X									
	Stormwater Management Plan / Ordinance									Exempt currently	
	Open Space Management Plan (or Parks/Rec., Greenways Plan)									We rely on the County Plan.	
	Natural Resource Protection Plan									We rely on the County Plan.	
	Transportation Plan									We rely on the County Plan.	
	Historic Preservation Plan										
	Floodplain Management Plan	X								Floodplain Ordinance	
	Farmland Preservation										
	Evacuation Plan	X									
	Disaster Recovery Plan										
	Hazard Mitigation Plan	X	11/2018						N/A		
	Emergency Operations Plan	X	2/2021								
	Zoning Regulations										County plan
	Floodplain Regulations	X									
	NFIP Participation										
Building Code										Only in floodplain	
Fire Code											
Other											

Capability Assessment – continued

Capability	<ul style="list-style-type: none"> ✓ Staff ✓ Personnel ✓ Resources 	Yes	No	Department / Agency	Change since 2013 Plan? + Positive - Negative	How can these capabilities be expanded and improved to reduce risk?	Additional Comments
2. Administrative & Technology	Planners (with land use / land development knowledge)		X				
	Planners or engineers (with natural and / or human-caused hazards knowledge)		X				
	Engineers or professionals trained in building and / or infrastructure construction practices (including building inspectors)		X				
	Emergency Manager	X					
	Floodplain administrator / manager	X					
	Land surveyors		X				
	Staff familiar with the hazards of the community	X					
	Personnel skilled in Geographical Information Systems (GIS) and / or FEMA's HAZUS program		X				
	Grant writers or fiscal staff to handle large / complex grants		X				
Other							

Capability		Yes	No	Department / Agency	Change since 2013 Plan? + Positive - Negative	How can these capabilities be expanded and improved to reduce risk?	Additional Comments
3. Financial Resources	Capital improvement programming		X				
	Community Development Block Grants (CDBG)		X				
	Special purposes taxes		X				
	Gas / Electricity utility fees		X				
	Water / Sewer fees		X				
	Stormwater utility fees		X				
	Development impact fees		X				
	General obligation, revenue, and / or special tax bonds		X				
	Partnering arrangements or intergovernmental agreements		X				
	Other						

Capability Assessment – continued

Capability	✓ Program ✓ Organization	Yes	No	Department / Agency	Change since 2013 Plan? + Positive - Negative	How can these capabilities be expanded and improved to reduce risk?	Additional Comments
4. Education & Outreach	Firewise Communities Certification		X				
	StormReady Certification		X				
	Natural disaster or safety-related school programs		X				
	Ongoing public education or information programs such as, responsible water use, fire safety, household preparedness, and environmental education.		X				
	Public-private partnership initiatives addressing disaster related issues.		X				
	Local citizen groups or non-profit organizations focused on environmental protection, emergency preparedness, access and functional needs populations, etc.		X				
	Other						

Capability		Degree of Capability			Change since the 2013 Hazard Mitigation Plan? If so, how?	Additional Comments
		Limited	Moderate	High		
5. Self – Assessment	Planning and Regulatory	X				
	Administrative and Technical	X				
	Financial	X				
	Education and Outreach	X				

Known or Anticipated Future Development / Redevelopment

Development / Property Name	Type of Development	Number of Structures	Location	Known Hazard Zone	Description / Status
None					

Natural & Non-Natural Event History Specific to Chapman Borough

Type of Event and Date(s)	FEMA Disaster # (if applicable)	Local Damage(s) or Loss(es)
Pennsylvania COVID-19 Pandemic – 1/2020	DR-4506-PA	Emergency Protective measures to combat COVID-19 Pandemic.
Remnants of Hurricane Ida	DR-4618-PA	Assistance to eligible individuals and families affected by this disaster.

2013 Municipal Action Plan Status

Existing Mitigation Action (from 2013 Hazard Mitigation Plan)		Status					Additional Comments
		No Progress / Unknown	In Progress	Continuous	Completed	Discontinued	
1	5th Street Drainage Improvements – Have problem evaluated by an engineer, then develop and implement the identified project. It is believed that clearing that drainage basin so it can retain storm water and drain, as before is the answer. Implementation of this project is clearly dependent on funding availability.	X		X			Only problem areas in Chapman--flooding on 5th Street and repairs to bridge on Monocacy Avenue.
2	Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for retrofitting based on cost-effectiveness versus relocation. Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.			X			To date, structures have not been flooded.
3	Purchase, or relocate structures located in hazard- prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for relocation based on cost-effectiveness versus retrofitting. Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.			X			
4	Maintain compliance with and good-standing in the NFIP including adoption and enforcement of floodplain management requirements (e.g. regulating all new and substantially improved construction in Special Hazard Flood Areas), floodplain identification and mapping, and flood insurance outreach to the community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below.			X			

2013 Municipal Action Plan Status – continued

Existing Mitigation Action (from 2013 Hazard Mitigation Plan)		Status					Additional Comments
		No Progress / Unknown	In Progress	Continuous	Completed	Discontinued	
5	<p>Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction:</p> <ul style="list-style-type: none"> - Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages. - Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation. - Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures. - Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding. 			X			Established an evacuation point and fitted with generator.
6	Begin the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements).			X			
7	Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed.			X			
8	Have designated NFIP Floodplain Administrator (FPA) become a Certified Floodplain Manager through the ASFPM, and pursue relevant continuing education training such as FEMA Benefit-Cost Analysis.			X			
9	Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community's current compliance with the NFIP is established.			X			
10	Archive elevation certificates			X			
11	Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0			X			
12	Complete the ongoing updates of the Comprehensive Emergency Management Plans			X			

2013 Municipal Action Plan Status – continued

	Existing Mitigation Action (from 2013 Hazard Mitigation Plan)	Status					Additional Comments
		No Progress / Unknown	In Progress	Continuous	Completed	Discontinued	
13	Create/enhance/ maintain mutual aid agreements with neighboring communities for continuity of operations.			X			
14	Identify and develop agreements with entities that can provide support with FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – damage assessment; FEMA/PEMA paperwork compilation, submissions, recordkeeping			X			
15	Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers).			X			

Notes:

1. Actions not carried through to the 2018 Action Plan are so noted.
2. To maintain National Flood Insurance Program (NFIP) compliance, actions related to the NFIP were carried through to the 2018 Action Plan even if identified by the municipality as completed.

2018 Mitigation Action Plan

Mitigation Action		Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
1	5th Street Drainage Improvements – Have problem evaluated by an engineer, then develop and implement the identified project. It is believed that clearing that drainage basin so it can retain storm water and drain, as before is the answer. Implementation of this project is clearly dependent on funding availability.	Structure & Infrastructure	Flood	Medium	Medium-High	TBD; Borough does not have funding for this	Borough Administration	Engineer evaluation: short-term; project implementation: long-term (depending on funding)	Existing
2	Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for retrofitting based on cost-effectiveness versus relocation. Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.	Structure & Infrastructure	Flood	Medium-High	High	FEMA Mitigation Grant Programs and local budget (or property owner) for cost share	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) with support from PEMA, FEMA	Long-term (depending on funding)	Existing

2018 Mitigation Action Plan – continued

Mitigation Action		Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
3	<p>Purchase, or relocate structures located in hazard- prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority.</p> <p>Phase 1: Identify appropriate candidates for relocation based on cost-effectiveness versus retrofitting.</p> <p>Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.</p>	Structure & Infrastructure	Flood	Medium-High	High	FEMA Mitigation Grant Programs and local budget (or property owner) for cost share	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) with support from PEMA, FEMA	Long-term (depending on funding)	Existing
4	<p>Maintain compliance with and good-standing in the NFIP including adoption & enforcement of floodplain management requirements (e.g. regulating all new and substantially improved construction in Special Hazard Flood Areas), floodplain identification and mapping, and flood insurance outreach to the community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below.</p>	Local plans & Regulations	Flood	High	Low - Medium	Municipal Budget	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) with support from PEMA, ISO FEMA	Ongoing	New & Existing

2018 Mitigation Action Plan – continued

Mitigation Action	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
<p>5 Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction:</p> <ul style="list-style-type: none"> - Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages. - Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation. - Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures. - Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding. 	<p>Education & Awareness</p>	<p>All Hazards</p>	<p>High</p>	<p>Low-Medium</p>	<p>Municipal Budget</p>	<p>Municipality with support from Planning Partners, PEMA, FEMA</p>	<p>Short-term</p>	<p>N/A</p>

2018 Mitigation Action Plan – continued

Mitigation Action		Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
6	Begin and/or continue the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements).	Local plans & Regulations	Flood	High	Low	Municipal Budget	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) with support from PEMA, FEMA	Short-term	New & Existing
7	Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed.	Local plans & Regulations	Flood	Medium	Low	Municipal Budget	NFIP Floodplain Administrator with support from PA DEP, PEMA, FEMA	Short-term	N/A
8	Have designated NFIP Floodplain Administrator (FPA) become a Certified Floodplain Manager through the ASFPM and/or pursue relevant continuing education training such as FEMA Benefit-Cost Analysis.	Local plans & Regulations	Flood	High	Low	Municipal Budget	NFIP Floodplain Administrator	Short-term (depending on funding)	N/A
9	Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community's current compliance with the NFIP is established.	Local plans & Regulations	Flood	Medium	Low	Municipal Budget	NFIP Floodplain Administrator with support from PA DEP, PEMA, FEMA	Short-term	N/A

2018 Mitigation Action Plan – continued

Mitigation Action		Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
10	Obtain and archive elevation certificates for NFIP compliance.	Local plans & Regulations	Flood	High	Low	Municipal Budget	NFIP Floodplain Administrator	Ongoing	N/A
11	Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0	All Categories	All Hazards	High	Low – High (for 5-year update)	Municipal Budget, possibly FEMA Mitigation Grant Funding for 5-year update	Municipality (via mitigation planning point of contacts) with support from Planning Partners (through their Points of Contact), PEMA	Ongoing	New & Existing
12	Complete the ongoing updates of the Comprehensive Emergency Management Plans	Local plans & Regulations	All Hazards	High	Low	Municipal Budget	Municipality with support from PEMA	Ongoing	New & Existing
13	Create/enhance/maintain mutual aid agreements with neighboring communities for continuity of operations.	All Categories	All Hazards	High	Low	Municipal Budget	Municipality with support from Surrounding municipalities and County	Ongoing	New & Existing
14	Develop and maintain capabilities to process FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – damage assessment; FEMA/PEMA paperwork compilation, submissions, record keeping.	Education & Awareness	All Hazards	Medium	Medium	Municipal Budget	Municipality with support from County, PEMA, FEMA	Short-term	N/A

2018 Mitigation Action Plan – continued

	Mitigation Action	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
15	Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers).	Education & Awareness	All Hazards	Medium	Medium	Municipal Budget, FEMA HMA and HLS grant programs	Municipality with support from County, PEMA	Short-, long-term (depending on funding)	N/A

Notes:**Estimated Costs:**

- Where actual project costs have been reasonable estimated: Low = < \$10,000; Medium = \$10,000 to \$100,000; High = > \$100,000;
- Where actual project costs cannot reasonably be established at this time:
 - Low** = Possible to fund under existing budget. Project is part of, or can be part of an existing on-going program.
 - Medium** = Could budget for under existing work plan, but would require a reapportionment of the budget or a budget amendment, or the cost of the project would have to be spread over multiple years.
 - High** = Would require an increase in revenue via an alternative source (i.e., bonds, grants, fee increases) to implement. Existing funding levels are not adequate to cover the costs of the proposed project.

Potential Funding (FEMA HMA):

- **BRIC** = Building Resilient Infrastructure and Communities
- **FMA** = Flood Mitigation Assistance Grant Program
- **HMGP** = Hazard Mitigation Grant Program
- **HSGP** = Homeland Security Grant Program
- **EMPG** = Emergency Management Performance Grant

Implementation Schedule:

- **Short Term** = 1 to 5 years
- **Long Term** = 5 years or greater
- **DOF** = Depending on Funding

Applies to New and/or Existing Structures:

- **N/A** = Not Applicable