



COUNTY OF NORTHAMPTON

Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER
 100 GRACEDALE AVENUE
 NAZARETH, PENNSYLVANIA 18064-8430
Telephone: (610) 746-3194
Fax: (610) 746-3199

Date: Wednesday, December 7, 2022

Location: Northampton County Emergency Operations Center (EOC)
 100 Gracedale Avenue Nazareth, PA 18064

Meeting Minutes

I. Call to Order

- MR called the meeting to order at 10:00am.

II. Attendance

DM	Dave Malloy	Public	MR	Mike Rinker	NCEM – LEPC Chairperson
JB	John Bast	Public	MRa	Michael Rampulla	NCEM
JE	Jamie Ebert	UGI - Presenter	MRe	Michael Reich	Bethlehem City Fire Dept.
JF	Joe Fittos	EWMI / Rapid Response	MW	Matthew Waldmiller	Crayola
JRH	Jordan Race Hoffman	Crayola	TG	Thomas E. Guth, Jr.	NCEM – LEPC Secretary
JS	Joe Sipel	Wilson Borough Fire Dept.	TH	Tanya Hook	Lehigh County EMA – Dir.
KT	Kevin Thomas	Bethlehem City Fire Dept.	TV	Ted Veresink	Health Officer-Municipal
LF	Luis Figueroa	East Allen Twp. Local EMC	TW	Todd Weaver	NCEM
MA	Michael Allison	Piramal	WA	Warren Achey	Bethlehem City Fire Dept.
ML	Mike Lenner	NCEM			

III. Public Comment

- None.

IV. Approval of the September 7, 2022 Meeting Minutes

- MR requested a Motion to Approve the September 7, 2022 Meeting Minutes:
 1st by J.B., 2nd by T.V., all in favor.

V. Presentation (1000hrs – 1006hrs)

- Mr. Jamie Ebert – UGI Senior Pipeline Safety Administrator

VI. Financial Report (presented by MRa)

- Beginning balance: \$147,591.00
- Revenue: + \$ 69,253.13
- \$216,844.13**
- Expenditures: - \$197,355.38
- Encumbrance: - \$ 825.00
- Ending balance: \$ 18,633.75**

(Figures presented as of date of December 7, 2022)

- **Year-to-Date Revenues**
 - Emergency Planning Fees: **\$8,500.00**
 - Hazardous Chemical Fees: **\$48,600.00**
 - County Cost Reimbursement: **\$12,153.13**

- **Year-to-Date Expenditures**
 - ***Misc. Employee Benefit***
 - Education:..... **\$ 2,910.00**
 - Staff Training & Development:..... **\$ 4,349.11**
 - ***Communication***
 - Telephone:..... **\$16,026.56**
 - ***Amin. Supplies & Equipment***
 - Minor Equipment:..... **\$ 968.83**
 - Security & Safety Supplies:..... **\$ 4,875.00**
 - ***Serv. & Other Operating Supplies***
 - Education & Recreational:..... **\$ 15,800.00**
 - Food:..... **\$ 209.53**
 - Operating Supplies:..... **\$ 897.16**
 - Personal Protective Equipment:..... **\$ 40,228.00**
 - ***Professional Services***
 - Professional Services:..... **\$ 82,182.80**
 - ❖ *Encumbrance for*..... **\$ 825.00**
 - ***Program Operating Cost***
 - Repair & Maint. of Equipment:..... **\$ 3,653.59**
 - Miscellaneous:..... **\$300.00**
 - ***Security & Safety Equipment***
 - Capital:..... **\$24,974.80**

- MR requested a Motion to Approve the December 7, 2022 Financial Report:
1st by J.B., 2nd by J.F., all in favor.

Sara Title III Collections – As of December 7, 2022 (presented by MR)

- Tier II billing & payments – Total facilities billed: **184**
 - Billed / Assessed: **\$ 57,350.00**
 - Fees Collected: **- \$ 54,825.00**
 - Fees Outstanding: **\$ 2,525.00** *Will roll into next year's payment

VII. Plans (presented by MR)

- **Emergency Response Plans**
 - Updated
 - Talen Energy, Martins Creek SES Emergency Response Plans
6605 Foul Rift Road, Bangor, PA 18013 (Lower Mount Bethel Township)
 - New
 - None

- Preparedness, Prevention, Contingency Plans
 - Updated
 - None
 - New
 - None

VIII. Site Visits (presented by MR)

- Completed
 - Thermo Fisher Scientific, 6771 Silver Crest Rd., Nazareth, PA 18064 (East Allen)
 - II-VI (Coherent), 2251 Newlins Mill Road, Easton, PA 18045 (Palmer Twp.)
- Upcoming
 -

IX. Northampton County Response & Training Reports (presented by MRa)

- Fourteen (14) responses since the Sept. 7, 2022 meeting, seven (7) hazmat related.
 - 9/12 – Walmart, 3756 Easton-Nazareth Highway, Lower Nazareth Twp.
 - HazMat release investigation w/ no HazMat
 - 9/24 – II-IV (Coherent), 2251 Newlins Mill Road, Palmer Township
 - Overheated motor, RamFan responded to assist ventilation and cooling
 - 9/26 – Easton Municipal Garage, 500 Bushkill Drive, Easton
 - Hydraulic fluid leak into Bushkill Creek
 - 9/29 – 2698 Kern Road, Moore Township
 - HazMat release investigation w/ no HazMat
 - 10/5 – West Main Street & Race Street, Bath Borough
 - Diesel fuel spill into Monocacy Creek
 - 11/4 – Lehigh Valley Charter School, 1650 Valley Center Parkway, Hanover Twp.
 - MCI Incident – HazMat release investigation w/ no HazMat
 - 11/11 – 2499 Willow Park Road, Bethlehem Township
 - Phone consult – possible substance in Nancy Run Creek
- Northampton County Training (provided by MRa)
 - Courses Provided / Attended:
 - 9/16 – Drager meter training at Beth. City FD (NCEM Staff)
 - 9/19 – Pipeline Training
 - 9/28 & 9/29 – G-271: Severe Weather course hosted at NC EOC
 - 10/21 thru 10/25 – Two (2) agency members attended the KEMA Conf.
 - 10/25 & 10/26 – Medical Preparedness to Bombing Incidents
 - 11/1 thru 11/3 – ICS-300 course was hosted at NC EOC

- Courses Scheduled:
 - None scheduled at this time.
- Courses Planned:
 - Planning numerous pipeline response type courses throughout 2023 being funded via TAG Grant. Will include another ICS-300 course and ICS-400 course.
 - Working with NECTTF to bring in Community Disaster Preparedness certificate programs during 2023. List is available via NEPA Task Force or our office.
- Northampton County Fire School Training Report (*provided by MRa*)
 - Courses Provided / Attended:
 - October – HazMat Ops Refresher
 - Courses Scheduled:
 - 2023 – ** See attachment for list

X. Lehigh County Special Operations Response & Training Reports (*provided by TH*)

- Responses:
 - 9/29 – 2698 Kern Road, Moore Township – HazMat Leader Response
 - HazMat release investigation w/ no HazMat
 - 11/4 – Lehigh Valley Charter School, 1650 Valley Center Parkway, Hanover Twp.
 - MCI Incident – HazMat release investigation w/ no HazMat
 - HazMat Team response / Air monitoring
 - 11/17 – West Union Boulevard, Bethlehem City
 - HazMat Spill – tanker truck rollover
 - HazMat Team response
- Lehigh County Special Ops Training (*provided by TH*)
 - Courses Provided / Attended:
 - None reported.
 - Courses Scheduled:
 - None scheduled at this time.
 - Courses Planned:
 - Nothing reported.
- Lehigh County Special Ops News or Updates
 - Per TH they are still working on filling the Coordinator position which oversees the Lehigh County Special Operations division/members. This position has been open since the departure of Jonathan Al-Khal. Hope to have this position filled in very near future.

XI. Bethlehem City Fire Department Response & Training Reports (provided by KT)

- Responses:
 - KT spoke of the responses – was unable to note them. No information provided following the meeting.
 - 11/17 – West Union Boulevard and Paul Avenue
 - Fuel tanker rollover with spill of diesel fuel and gas product – approx. 8,000 gallons of product(s) combined.
 - Clean-up still being performed, spill caused roughly eight-tenths (8/10) of a mile of clean-up area from the scene down to NB Route 378 shoulder swale.
 - KT was asked about any other information available regarding this incident. Per KT he should have almost all information available to share in the next LEPC meeting.
 - 11/27 – Monocacy Creek
 - Sheen on water
 - Sheen found on the Creek, booms were deployed and booms are still in place due to the rains and such to catch any remaining product.
- Bethlehem City Fire Department Training (provided by KT)
 - Courses Provided / Attended:
 - Still completing the annual HazMat Operations refresher course with all firefighters in the department.
 - September 2022 – trained with the Allentown Fire Department Hazmat Team members
 - 9/16 – Drager meter training jointly with NCEM staff.
 - Courses Scheduled:
 - 4/19 thru 4/21/2023 – LSU Public Safety CBRNE Response-Sampling Techniques and Guidelines (PER-222) = hosting
 - Courses Planned:
 - Looking to host the Introduction to Computer-Aided Management of Emergency Operations (CAMEO) Suite (PER-229) in near future.
 - Still finalizing/planning 2023 training courses.
- Bethlehem City Fire Department News or Updates
 - Nothing reported.

XII. Old Business

- Meter Simulators and Air Packs:
 - Per MRa, they are on display at the meeting.
- Technical Assistance Grant (TAG) Award:
 - Per TW, will be closing out the grant. Will be waiting to hear about the next application/if it is awarded.

XIII. New Business

- 2020-2022 HMEP Grant reimbursement of \$8,330.32 for the period of 10/1/2021-9/30/2022 was received.
- 2023 HMEP Year 1 has been approved for \$14,769.00
- 2021-2022 HMRF Grant has been closed out.
- 2022-2023 HMRF Grant has been awarded for \$19,095.00.
- 2023 IAFC HazMat Conference, Baltimore (June 8 – June 11, 2023)
 - MR reported that this most recent grant WILL NOT fund/reimburse costs for attendance to the IAFC HazMat Conference in Baltimore as it has in years past.
 - KT inquired on why the funding for this was cut?
 - ✓ Per MR – no reason given, state just cutting the funds.
- Northampton County Fire School – storm drain replacement mat
 - MR advised that the NCFS is looking for funds to replace their old storm drain mat that is used heavily during Hazmat courses and re-certification courses. Current mat is at least 3-4 years old and cracking, drying out. MR stating that multiple mats (different sizes) typically sell for less than five hundred (\$500.00) dollars.
 - ✓ MR made a Motion asking for ability to spend NO MORE THAN five-hundred (\$500.00) dollars to replace the storm drain mat for NCFS.
1st by K.T., 2nd by W.A., all in favor.
- Lunch / refreshments for training courses / programs
 - MR discussed with those in attendance the interest in being able to provide refreshments / lunch during for those in attendance during training courses funded via HMEP, LEPC or TAG. Ability to provide meal/refreshments during the longer courses helps save time (IE: students don't leave, run for food and return), and generally helps to increase attendance levels during the courses.
 - WA inquired on if there was a certain dollar amount expected to be used or needed during each course. Per MR and TW, no specific, relatively inexpensive items would be purchased.
 - ✓ MR Made a Motion asking for the ability to purchase above items
1st by W.A., 2nd by K.T., all in favor.

XIV. Upcoming meetings

- Wednesday, March 1, 2023 at 10:00am – Northampton County EOC
- 2023 Quarterly Meeting Schedule –
 - Wednesday, March 1st
 - Wednesday, June 7th
 - Wednesday, September 6th
 - Wednesday, December 6th
 - ✓ All hosted at Northampton County EOC unless noted otherwise.
 - ✓ If interested in hosting a meeting at your facility, please let us know.

XV. Good of the Order

- None.

XVI. Adjournment

- MR requested a Motion to Adjourn the meeting:
1st by J.B., 2nd by T.V., all in favor
 - Meeting adjourned at 1030hrs.

**Visit our LEPC page: <http://ncem-pa.org/lepc/>
For previous meeting agenda, minutes and more information.**