

# **COUNTY OF NORTHAMPTON**

## Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER 100 GRACEDALE AVENUE NAZARETH, PENNSYLVANIA 18064-8430 Telephone: (610) 746-3194 Fax: (610) 746-3199

Date: Wednesday, June 7, 2023 Location: Northampton County Emergency Operations Center (EOC) 100 Gracedale Avenue Nazareth, PA 18064

## **Meeting Minutes**

## I. Call to Order

• MR called the meeting to order at 10:02am.

### II. Attendance

AB	Aaron Black	Ardent Mills	LF	Luis Figueroa	Public / ESN46 & 40 - EMC
ABo	Austin Boccardi	St. Lukes Health Network	MR	Mike Rinker	LEPC Chairperson
AC	Andrew Costa	ii-vi	MS	Mike Stalnecker	PEMA Eastern Office
BN	Bob Novatnack	Bethlehem City EMC	MW	Matt Waldmiller	Crayola
DM	Dave Malloy	Public	SC	Scott Clark	HEPACO
HH	Henry Hennings	Easton City Fire Chief / EMC	TC	Timothy Craven	DEP
JS	Joseph Sipel	Wilson Boro Fire Chief / EMC	TG	Thomas E. Guth, Jr.	LEPC Secretary
JU	Jonathan Ulanoski	DEP	TV	Ted Veresink	Public
KH	Kyle Horton	Lehigh Valley Health Network	WA	Warren Achey	Bethlehem City Fire Chief
KM	Keleigh McAllister	Air Liquide			

## **III.** Public Comment

• None.

## IV. Approval of the March 1, 2023 Meeting Minutes ATTACHMENT

• MR requested a Motion to Approve the March 1, 2023 Meeting Minutes: 1<sup>st</sup> by JS, 2<sup>nd</sup> by HH, all in favor.

## V. Financial Report (presented by MR) As of June 7, 2023

<b>Beginning Balance</b>	\$ 115,937.00	
Revenue:	60,364.38	
	\$ 176,301.38	
Expenditures:	57,034.77	
Encumbrances:	0.00	

## Ending Balance \$119,266.61

<b>Revenues</b> (in dollars)			
Emergency Planning Fees	8,000.00		
Hazardous Chemical Fees	46,000.00		
County Cost Reimbursement	3,000		

#### **Expenditures** (in dollars)

Misc. Employee Benefits	5	Serv. & Other Operating Supplies	
• Education	0.00	• Educational & Recreational:	0.00
Staff Training & Development	0.00	• Refreshments / Food:	116.02
Convention Expenses	1,060.00	• Operating Supplies:	74.10
<u>Communication</u>		Personal Protective Equipment:	0.00
• Telephone:	5,555.73	Program Operating Cost	
• Postage	85.60	• Repair & Maintenance of Equipment:	1,693.46
Administrative Supplies & Equ	<i>ipment</i>	• Misc.:	0.00
• Minor Equipment:	5,571.69	Safety & Security Equipment	
Security & Safety supplies:	1,823.77	• Capital:	0.00
<b>Professional Services</b>			
Professional Services:	41,140.00		

• MR requested & made a Motion to Approve the June 7, 2023 Financial Report: 1<sup>st</sup> by TV, 2<sup>nd</sup> by JS, all in favor.

• <u>Sara Title III Collections – As of June 7, 2023</u> (presented by MR)

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Tier II billing & payments – Total facilities billed: 178				
	Billed / Assessed:	\$ 62,725.00 \$ 58,875.00		
	Fees Collected:			
	Fees Outstanding:	\$ 3,850.00		

- VI. Plans (presented by MR)
  - Emergency Response Plans
    - Updated
      - Amazon ABE4
        1610 Van Buren Road, Easton, PA 18045 (Palmer Township)
      - Bethlehem City Water Treatment Plant
        355 Granger Road, Northampton, PA 18067 (Lehigh Township)
      - Martins Creek SES Power Plant 6605 Foul Rift Road, Bangor, PA 18013 (Lower Mount Bethel Township)
      - o New
        - None
  - Preparedness, Prevention, Contingency Plans
    - o Updated
      - None
    - o New
      - None
- VII. Site Visits (presented by MR)
  - <u>Completed</u>
    - Effort Foundry
      6980 Chrisphalt Drive, Bath, PA 18014 (East Allen Township)
  - <u>Upcoming</u>
    - o None

## VIII. Agency Response Reports

#### • Northampton County Emergency Management (provided by TG)

- Five (5) hazardous materials related responses since the previous meeting;
  - 3/19 4 South Westbrook Avenue, Pen Argyl Borough Explosive/bomb removal (commercial grade fireworks)
  - 4/4 & 4/5 1550 Lehigh Drive, West Easton Borough Commercial structure fire
  - 4/28 Route 33, SB, MM3.4, Bethlehem Township Vehicle fire (TT), reported lithium batteries (no fire)
  - 4/28 3999 Washington Street, Bethlehem Township MVA w/injuries, hazmat spill (oil truck rollover w/spill)
  - 6/5 852 W. Pennsylvania Avenue, Pen Argyl (*Plainfield Township*) MVA w/hazmat spill (*diesel fuel – truck involved*)

- <u>Lehigh County Special Operations</u> (provided by MR)
  - Three (3) responses within Northampton County since previous meeting;
    - 4/4 & 4/5 1550 Lehigh Drive, West Easton Borough Commercial structure fire
    - 4/28 Route 33, SB, MM3.4, Bethlehem Township Vehicle fire (TT), reported lithium batteries (no fire)
    - 4/28 3999 Washington Street, Bethlehem Township MVA w/injuries, hazmat spill (oil truck rollover w/spill)
- <u>Bethlehem City Hazmat Team</u> (provided by N/A)
  - Nothing reported.

### IX. Agency Training Reports WEBSITE

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- Northampton County Fire School (provided by MR)
  - Courses Scheduled: (\*FY22 TAG Grant funded courses via NCEM)
    - 6/22: Responding to Utility Emergencies (*Natural Gas*) @ NC EOC
      - 7/7 & 7/8: Large Diameter Hose
      - 7/10 & 7/17 Foam Firefighting Basics @ NC EOC
      - 7/22 & 7/23: Rural Fire Ground Water Movement
      - 7/24, 7/29 & 7/31: Foam Firefighting Technician @ NC EOC
    - 7/29 & 7/30: Tanker Water Supply
    - 8/5 & 8/6: Flammable Liquid Firefighting
    - 8/6: HazMat Awareness course @ NCFS
    - 9/19: HazMat Awareness Pro Board testing @ NCFS
    - 10/1: HazMat Operations course @ NCFS
    - 10/6: HazMat Operations Refresher course @ NCFS
- Northampton County Emergency Management (provided by MR)
  - Courses Scheduled:
    - 6/12: Norfolk Southern Rail Safety
    - 6/17: Norfolk Southern Rail Safety
    - 6/22 & 6/23: MGT-439 Pediatric Disaster Response & Preparedness
    - 11/1 & 11/2: PER-211 Medical Management of CBERNE Events
  - <u>Courses Planned:</u>
    - Nothing reported.

- Lehigh County Special Operations (provided by N/A)
  - Courses Scheduled:
    - See <u>ATTACHMENT</u> for Lehigh County Special Operations training schedule.
  - o <u>Courses Planned:</u>
    - Nothing reported.

#### • <u>Bethlehem City Hazmat</u> (provided by MR)

- Courses Scheduled:
  - Nothing reported.
- <u>Courses Planned:</u>
  - Nothing reported.

#### X. Agency News & Updates

- <u>Northampton County Emergency Management</u>
  - Nothing reported.
  - <u>Lehigh County Special Operations</u> • Nothing reported.
  - <u>Bethlehem City Hazmat</u> • Nothing reported.

#### **XI.** Old Business (provided by MR)

- Northampton County Fire School storm drain mat replaced.
  - MR requested this item be removed from future agendas.
- 2023 IAFC Hazmat Conference (*Baltimore, MD*)
  - 3 members of Bethlehem City HazMat Team and 2 members from NCEM are attending the conference utilizing approved LEPC funds.

#### **XII.** New Business (provided by MR)

- 2023-2024 HMRF Grant was submitted on 5/2/2023.
- 2023 HMEP Year 1 Report has been summited for approval on 4/14/2023.
- 2024 IAFC Hazmat Conference (Baltimore, MD) June 2024?
  - MR made a request to approve funding to send three (3) members of the Bethlehem City Fire Department Hazmat team and two (2) members of the Northampton County Emergency Management agency to the 2024 IAFC Hazmat Conference. 1<sup>st</sup> by WA, 2<sup>nd</sup> by HH, all in favor.

#### XIII. Upcoming meetings

- Wednesday, September 6, 2023 at 10:00am Northampton County EOC
  - Wednesday, December 6, 2023
  - Wednesday, March 6, 2024
  - Wednesday, June 5, 2024
    - ✓ If interested in hosting a meeting at your facility, please let us know.

#### XIV. Good of the Order

• None.

#### XV. Adjournment

- MR requested a Motion to Adjourn the meeting: 1<sup>st</sup> by HH, 2<sup>nd</sup> by TV, all in favor
  - Meeting adjourned at 1025hrs.

Visit our LEPC page: <u>http://ncem-pa.org/lepc/</u> For previous meeting agenda, minutes and more information.