**Forks Township, Northampton County Annex**

**Hazard Mitigation Plan Points-of-Contact**

|  |  |
| --- | --- |
| **Primary:** | **Alternate:** |
| Mark Roberts  Public Works Director  100 E. Newlins Road, Easton, PA 18040  610-438-9130  mroberts@forkstownship.org | Donna Asure  Township Manager  1606 Sullivan Trail, Easton, PA 18040  610-252-0785  dasure@forkstownship.org |

**Municipal Profile**

Forks Township is a rural township located on the eastern edge of Northampton County. It encompasses an area of 12.2 square miles and has an approximate population of 16,074 (2020 Census). The township is bordered by the City of Easton and Wilson Borough to the south, Palmer Township and Tatamy Borough to the west, Stockertown Borough to the northwest, Plainfield Township to the north, Lower Mount Bethel Township to the northeast, and the State of New Jersey to the east.

The Bushkill Creek forms the township’s western border from Stockertown and Tatamy Borough south to the southwest corner of the township, where it turns east, forming the township’s southern border until it reaches the northern border of Easton. The Delaware River forms the township’s eastern border with the State of New Jersey.

PA Route 611 (Delaware Drive) is a major north-south road that follows the Delaware River along the eastern edge of the township. Other major north-south roads include Sullivan Trail from the middle of the southern border northwest to Stockertown Borough, and State Routes 2021 (Richmond Road) and 1009 (Kesslersville Road) in the middle of the township. State Route 1002 (Uhler Road) travels east-west in the northern part of the township, from Tatamy Borough to its intersection with State Route 2021.

**Municipal Participation**

1. Identify municipal stakeholders to be involved in the planning process such as, floodplain administrator, public works, emergency management, engineers, planners, etc., and include their specific role in the process.

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| --- | --- |
| Mark Roberts, Public Works Director  Role: Public Works Director | Donna Asure, Township Manager  Role: Communications |
| Greg Domey, Police Chief  Role: Logistics | Shawn McGlynn, Floodplain Administrator  Role: Logistics |
| Jevin Russo, Fire Chief  Role: Fire Chief | Charles Chapman, Emergency Management Coordinator  Role: Logistics |
| Mike Friel, Assistant Police Chief  Role: Logistics | |

*\*please update table as needed*

1. Identify community stakeholders such as; neighborhood groups, religious groups, major employers / businesses, etc., that will be informed and / or involved in the planning process and describe how they will be involved.

None

1. Describe how the public **will be engaged** in the current planning process (examples, newsletters, social media, etc.), **and how they were engaged** since the 2018 Hazard Mitigation Plan.

Current: Newsletter, Social Media – Facebook, Twitter, electronic sign board

Past: Same

**Compliance with the National Flood Insurance Program (NFIP)**

| **Topic** | **Identify source of information, if different from the one listed.** | **Additional Comments** |
| --- | --- | --- |
| **1. Staff Resources** | | |
| Is the Community Floodplain Administrator (FPA) or NFIP Coordinator certified? | Community FPA | Yes |
| Is floodplain management an auxiliary function? | Community FPA | Yes |
| Provide an explanation of NFIP administration services (e.g., permit review, GGIS, education or outreach, inspections, engineering capability) | Community FPA | Yes, all examples are utilized. |
| What are the barriers to running an effective NFIP program in the community, if any? | Community FPA | None |
| **2. Compliance History** | | |
| Is the community in good standing with the NFIP? | State NFIP Coordinator, FEMA NFIP Specialist, or community records | Yes |
| Are there any outstanding compliance issues (i.e., current violations)? |  | No |
| When was the most recent Community Assistance Visits (CAV) or Community Assistance Contact (CAC)? |  | Unknown |
| Is a CAV or CAC scheduled or needed? |  | No |
| **3. Regulation** | | |
| When did the community enter the NFIP? | NFIP Community Status Book | Unknown |
| Are the Flood Insurance Rate Maps (FIRMs) digital or paper?  How are residents assisted with mapping? | Community FPA | Paper |
| Do floodplain regulations meet or exceed FEMA or State minimum requirements?  If so, in what ways? | Community FPA | Meet |
| Describe the permitting process | Community FPA, State, FEMA NFIP | Through Building Department |
| **4. Insurance Summary** | | |
| How many NFIP policies are in the community?  What is the total premium and coverage? | State NFIP Coordinator or  FEMA NFIP Specialist | N/A |
| How many claims have been paid in the community? What is the total amount of paid claims? How many substantial damage claims have there been? | FEMA NFIP or  Insurance Specialist | N/A |
| How many structures are exposed to flood risk within the community? | Community FPA or GIS Analyst | Several |
| Describe any areas of flood risk with limited NFIP policy coverage | Community FPA or  FEMA Insurance Specialist | N/A |
| **5. Community Rating System (CRS)** | | |
| Does the community participate in CRS? | Community FPA, State, or FEMA NFIP | No |
| If so, what is the community’s CRS Class Ranking? | Flood Insurance Manual (http://www.fema.gov/floodinsurancemanual.gov) | N/A |
| What categories and activities provide CRS points and how can the Class be improved? |  | N/A |
| Does the plan include CRS planning requirements? | Community FPA, FEMA CRS Coordinator, or ISO representative | N/A |

**Community Assets**

Community assets are defined to include anything that is important to the character as well as the function of a community, and can be described in four categories, they are; people, economy, natural environment and built environment. Please identify the community assets and location under each category.

1. **People**

* Concentrations of vulnerable populations such as the elderly, physically or mentally disabled, non-English speaking, and the medically or chemically dependent.

Country Meadows Assisted Living

* Types of visiting populations where large numbers of people are concentrated such as visitors for special events and students.

Easton Area Middle School

1. **Economy**

* Major employers, primary economic sectors such as agriculture and commercial centers where losses would have a severe impact on the community.

Crayola

Victaulic

Follett

Weyerhaeuser

Famous Smoke

Giant Food Stores

Weis Market

1. **Natural Environment**

* Those areas / features that can provide protective functions that reduce the magnitude of hazard events such as, wetlands or riparian areas, and other environmental features important to protect.

Bushkill Creek

1. **Built Environment**

* Existing structures such as, concentrations of buildings that may be more vulnerable to hazards based on location, age, construction type and / or condition of use.

None

* Infrastructure systems such as water and wastewater facilities, power utilities, transportation systems, communication systems, energy pipelines and storage.

None

* High potential loss facilities such as, dams, locations that house hazardous materials, military and / or civilian defense installations.

Bushkill Creek Dams

National Guard and Army Reserve Building

* Critical facilities such as, hospitals, medical facilities, police and fires stations, emergency operations centers, shelters, schools and airports / heliports.

Country Meadows

Knox Senior Living

Braden Airport

Northwood Assisted Living

3 schools

* Cultural / historical resources such as, museums, parks, stadiums, etc.

None

**Capability Assessment**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Capability** | * **Regulatory** * **Tools** * **Programs** | **Status** | | | **Department /**  **Agency**  **Responsible** | **Effect on Hazard Loss Reduction:**  **-Supports**  **-Neutral**  **-Hinders** | **Change since 2018 Plan?**  **+ Positive**  **- Negative** | **Has the 2018 Plan been integrated into the Regulatory Tool/Program? If so, how?** | **How can these capabilities be expanded and improved to reduce risk?** | **Additional Comments** |
| **In Place** | **Date Adopted or Updated** | **Under Development** |
| **1. Planning & Regulatory** | Comprehensive Plan | X | 11/2007 |  | Zoning |  |  |  |  |  |
| Capital Improvement Plan |  |  |  |  |  |  |  |  |  |
| Economic Development Plan |  |  |  |  |  |  |  |  |  |
| Continuity of Operations Plan |  |  |  |  |  |  |  |  |  |
| Stormwater Management Plan / Ordinance | X | 9/2022 |  | Engineering |  | + |  |  | 9/15/2022 |
| Open Space Management Plan (or Parks/Rec., Greenways Plan) |  |  |  |  |  |  |  |  |  |
| Natural Resource Protection Plan |  |  |  |  |  |  |  |  |  |
| Transportation Plan |  |  |  |  |  |  |  |  |  |
| Historic Preservation Plan |  |  |  |  |  |  |  |  |  |
| Floodplain Management Plan | X | 7/2014 |  |  |  | + |  |  |  |
| Farmland Preservation |  |  |  |  |  |  |  |  |  |
| Evacuation Plan |  |  |  |  |  |  |  |  |  |
| Disaster Recovery Plan | X | 6/2007 |  |  |  |  |  |  |  |
| Hazard Mitigation Plan | X | 2018 |  |  |  |  | N/A |  |  |
| Emergency Operations Plan | X | 8/2020 | X |  |  |  |  |  |  |
| Zoning Regulations | X | 2014 |  |  |  |  |  |  |  |
| Floodplain Regulations | X | 2014 |  |  |  | + |  |  |  |
| NFIP Participation | X | 2018 |  |  |  |  |  |  |  |
| Building Code | X | 2018 |  |  |  |  |  |  |  |
| Fire Code | X | 2018 |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Capability** | * **Staff** * **Personnel** * **Resources** | **Yes** | **No** | **Department / Agency** | **Change since 2018 Plan?**  **+ Positive**  **- Negative** | **How can these capabilities be expanded and improved to reduce risk?** | **Additional Comments** |
| **2. Administrative & Technology** | Planners (with land use / land development knowledge) | X |  | Planning / Zoning |  |  |  |
| Planners or engineers (with natural and / or human-caused hazards knowledge) | X |  | Engineering |  |  |  |
| Engineers or professionals trained in building and / or infrastructure construction practices (including building inspectors) | X |  | Engineering |  |  |  |
| Emergency Manager | X |  | Fire |  |  |  |
| Floodplain administrator / manager | X |  | Engineering |  |  |  |
| Land surveyors | X |  | Engineering |  |  |  |
| Staff familiar with the hazards of the community | X |  | Planning / Zoning |  |  |  |
| Personnel skilled in Geographical Information Systems (GIS) and / or FEMA’s HAZUS program | X |  | Public Works |  |  |  |
| Grant writers or fiscal staff to handle large / complex grants | X |  | Township Manager |  |  |  |
| Other |  |  |  |  |  |  |
| **3. Financial Resources** | Capital improvement programming | X |  | Administration |  |  |  |
| Community Development Block Grants (CDBG) | X |  | Administration |  |  |  |
| Special purposes taxes | X |  | Administration |  |  |  |
| Gas / Electricity utility fees |  |  | N/A |  |  |  |
| Water / Sewer fees | X |  | Administration |  |  |  |
| Stormwater utility fees |  |  | N/A |  |  |  |
| Development impact fees |  |  | N/A |  |  |  |
| General obligation, revenue, and / or special tax bonds | X |  | Administration |  |  |  |
| Partnering arrangements or intergovernmental agreements | X |  | Administration |  |  |  |
| Other |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Capability** | * **Staff** * **Personnel** * **Resources** | **Yes** | **No** | **Department / Agency** | **Change since 2018 Plan?**  **+ Positive**  **- Negative** | **How can these capabilities be expanded and improved to reduce risk?** | **Additional Comments** |
| **4. Education & Outreach** | Firewise Communities Certification |  |  |  |  |  |  |
| StormReady Certification |  |  |  |  |  |  |
| Natural disaster or safety-related school programs |  |  |  |  |  |  |
| Ongoing public education or information programs such as, responsible water use, fire safety, household preparedness, and environmental education. | X |  | Administration |  |  |  |
| Public-private partnership initiatives addressing disaster related issues. |  |  |  |  |  |  |
| Local citizen groups or non-profit organizations focused on environmental protection, emergency preparedness, access and functional needs populations, etc. |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Capability** |  | **Degree of Capability** | | | **Change since the 2018 Hazard Mitigation Plan?**  **If so, how?** | **Additional Comments** |
| **Limited** | **Moderate** | **High** |
| **5. Self – Assessment** | Planning and Regulatory |  |  | X |  |  |
| Administrative and Technical |  | X |  |  |  |
| Financial | X |  |  |  |  |
| Education and Outreach | X |  |  |  |  |

**Known or Anticipated Future Development / Redevelopment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Development /**  **Property Name** | **Type of Development** | **Number of Structures** | **Location** | **Known Hazard Zone** | **Description / Status** |
| Knollwood 2 | Housing | 140 | Bushkill Drive &  Zucksville Road | Flooding |  |

**Natural & Non-Natural Event History Specific to Forks Township**

|  |  |  |
| --- | --- | --- |
| **Type of Event and Date(s)** | **FEMA Disaster #**  **(if applicable)** | **Local Damage(s) or Loss(es)** |
| Pennsylvania COVID-19 Pandemic – 1/2020 | DR-4506-PA | Emergency Protective measures to combat COVID-19 Pandemic. |
| Remnants of Hurricane Ida | DR-4618-PA | Assistance to eligible individuals and families affected by this disaster. |

**2018 Municipal Action Plan Status**

| **Existing Mitigation Action**  **(from 2018 Hazard Mitigation Plan)** | | **Status** | | | | | **Additional Comments** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No Progress /**  **Unknown** | **In Progress** | **Continuous** | **Completed** | **Discontinued** |
| **1** | Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority.  Phase 1: Identify appropriate candidates for retrofitting based on cost-effectiveness versus relocation.  Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability. | X |  |  |  |  |  |
| **2** | Purchase, or relocate structures located in hazard- prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for relocation based on cost-effectiveness versus retrofitting.  Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability. | X |  |  |  |  |  |
| **3** | Maintain compliance with & good-standing in the NFIP including adoption & enforcement of floodplain management requirements (e.g. regulating all new & substantially improved construction in Special Hazard Flood Areas), floodplain identification & mapping, & flood insurance outreach to the community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below. |  |  | X |  |  |  |
| **4** | Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction:  - Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages.  - Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation.  - Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures.  - Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding. |  | X |  |  |  |  |
| **5** | Begin and/or continue the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements). |  | X |  |  |  |  |
| **6** | Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed. |  |  |  |  | X | Action carried through to 2023 Action Plan. |
| **7** | Have designated NFIP Floodplain  Administrator (FPA) become a Certified Floodplain Manager through the ASFPM and/or pursue relevant continuing education training such as FEMA Benefit-Cost Analysis. |  |  |  | X |  | Action carried through to 2023 Action Plan. |
| **8** | Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community’s current compliance with the NFIP is established. |  |  | X |  |  |  |
| **9** | Obtain and archive elevation certificates for NFIP compliance. |  |  |  | X |  | Action carried through to 2023 Action Plan. |
| **10** | Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0. |  |  | X |  |  |  |
| **11** | Complete the ongoing updates of the  Comprehensive Emergency Management Plans. |  |  | X |  |  |  |
| **12** | Create/enhance/maintain mutual aid agreements with neighboring communities for continuity of operations. |  |  | X |  |  |  |
| **13** | Develop and maintain capabilities to process FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – damage assessment; FEMA/PEMA paperwork compilation, submissions, record-keeping. |  |  | X |  |  |  |
| **14** | Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers). |  |  | X |  |  |  |
| **15** | Coordinate with the County Emergency Management Agency and PA Department of Health, which is responsible for setting up points of distribution and providers for immunizations. |  |  | X |  |  |  |
| **16** | Devise an employee vaccination and immunization plan to prevent an outbreak within the municipal employee ranks. |  |  | X |  |  |  |
| **17** | Devise a municipal continuity of operations plan to keep essential services running in the event that a significant portion of the workforce is affected. |  |  | X |  |  |  |
| **18** | Devise a public education and outreach plan regarding disease prevention. |  |  | X |  |  |  |
| **19** | Provide education and outreach to residents regarding how to prevent the spread of invasive species, including quarantine procedures. |  |  | X |  |  |  |
| **20** | Develop a neighborhood cleanup plan designed to remove discarded tires, trash and other items in which standing water can form. |  |  | X |  |  |  |
| **21** | Provide training and education for first responders to ensure effective emergency care. |  |  | X |  |  |  |
| **22** | Provide education and outreach, especially in K-12, regarding drug abuse prevention. |  |  | X |  |  |  |
| **23** | Purchase & installation of permanent, alternative power source (I.E.: generator) at the Community Center. Community Center serves as the municipality’s primary sheltering location for residents during times of need. |  |  | X |  |  |  |

**Notes:**

1. Actions not carried through to the 2023 Action Plan are so noted.
2. To maintain National Flood Insurance Program (NFIP) compliance, actions related to the NFIP were carried through to the 2023 Action Plan even if identified by the municipality as completed.

**2023 Mitigation Action Plan**

| **Mitigation Action** | | **Mitigation Action Category** | **Mitigation Technique Category** | **Hazard(s) Addressed** | **Priority**  **(H / M / L)** | **Estimated Cost** | **Potential Funding** | **Lead Agency / Department** | **Implementation Schedule** | **Applies to New and / or Existing Structures** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority.  Phase 1: Identify appropriate candidates for retrofitting based on cost-effectiveness versus relocation.  Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability. | 1 | Structure & Infrastructure | Flood,  Windstorm/  Tornado,  Winter  Storm,  Earthquake | High | High | FEMA  Mitigation Grant  Programs and local  budget (or property  owner) for cost share | Municipality  (via Municipal  Engineer/NFIP Floodplain  Administrator) with support from PEMA,  FEMA | Long-term  (depending on funding) | Existing |
| **2** | Purchase, or relocate structures located in hazard- prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for relocation based on cost-effectiveness versus retrofitting.  Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability. | 2 | Structure & Infrastructure | Flood | High1 | High | FEMA  Mitigation Grant  Programs and local  budget (or property  owner) for cost share | Municipality  (via Municipal  Engineer/NFIP Floodplain  Administrator) with support from PEMA,  FEMA | Long-term  (depending on funding) | Existing |
| **3** | Maintain compliance with & good-standing in the NFIP including adoption & enforcement of floodplain management requirements (e.g. regulating all new & substantially improved construction in Special Hazard Flood Areas), floodplain identification & mapping, & flood insurance outreach to the community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below. | 3 | Local plans & Regulations | Flood,  Windstorm/  Tornado,  Winter  Storm | High | Low -  Medium | Local Budget | Municipality  (via Municipal  Engineer/NFIP Floodplain  Administrator) with support from PEMA,  ISO FEMA | Ongoing | New &  Existing |
| **4** | Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction:  - Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages.  - Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation.  - Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures.  - Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding. | 4 | Education  & Awareness | All Hazards | High | Low-  Medium | Municipal Budget | Municipality with support  from Planning Partners,  PEMA, FEMA | Short-term | N/A |
| **5** | Begin and/or continue the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements). | 5 | Local plans  & Regulations | Flood | High | Low | Municipal Budget | Municipality  (via Municipal  Engineer/NFIP Floodplain  Administrator) with support from PEMA, FEMA | Short-term | New &  Existing |
| **6** | Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed. | 3 | Local plans  & Regulations | Flood,  Windstorm/  Tornado,  Winter Storm | High | Low | Municipal Budget | NFIP Floodplain  Administrator with support  from PADEP,  PEMA, FEMA | Short-term  (year 1) | N/A |
| **7** | Have designated NFIP Floodplain  Administrator (FPA) become a Certified Floodplain Manager through the ASFPM and/or pursue relevant continuing education training such as FEMA Benefit-Cost Analysis. | 6 | Local plans  & Regulations | Flood,  Windstorm/  Tornado,  Winter  Storm | Medium | Low | Municipal Budget | NFIP  Floodplain  Administrator | Short-term  (depending on funding) | N/A |
| **8** | Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community’s current compliance with the NFIP is established. | 7 | Local plans  & regulations | Flood,  Windstorm/  Tornado,  Winter  Storm | High | Low | Municipal Budget | NFIP  Floodplain  Administrator with support  from PADEP,  PEMA, FEMA | Short-term  (year 1) | N/A |
| **9** | Obtain and archive elevation certificates for NFIP compliance. | 8 | Local plans  & Regulations | Flood,  Windstorm /  Tornado,  Winter Storm | Low | Low | Local Budget | NFIP  Floodplain  Administrator | Ongoing | N/A |
| **10** | Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0. | 9 | All  Categories | All Hazards | High | Low – High (for  5-year update) | Local Budget, possibly FEMA  Mitigation Grant  Funding for 5-year update | Municipality (via mitigation planning point of contacts) with support from Planning  Partners  (through their Points of  Contact), PEMA | Ongoing | New &  Existing |
| **11** | Complete the ongoing updates of the Comprehensive Emergency Management Plans. | 10 | Local plans  & Regulations | All Hazards | Medium | Low | Local Budget | Municipality with support from PEMA | Ongoing | New &  Existing |
| **12** | Create/enhance/maintain mutual aid agreements with neighboring communities for continuity of operations. | 11 | All  Categories | All Hazards | Medium | Low | Local Budget | Municipality with support from  Surrounding municipalities and County | Ongoing | New &  Existing |
| **13** | Develop and maintain capabilities to process FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – damage assessment; FEMA/PEMA paperwork compilation, submissions, record-keeping | 12 | Education  & Awareness | All Hazards | Low | Medium | Local Budget | Municipality with support  from County,  PEMA, FEMA | Short-term | N/A |
| **14** | Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers). | 13 | Education  & Awareness | All Hazards | Medium | Medium | Local budget,  FEMA  HMA  grant programs | Municipality with support  from County,  PEMA | Short-, long-term (depending on funding) | N/A |
| **15** | Coordinate with the County Emergency Management Agency and PA Department of Health, which is responsible for setting up points of distribution and providers for immunizations. | 11 | Local plans  & Regulations | Pandemic and  Infectious  Disease | Medium | Low | Municipal Budget | Municipality, working with  County EMA and PA  Department of Health | Ongoing | N/A |
| **16** | Devise an employee vaccination and immunization plan to prevent an outbreak within the municipal employee ranks. | 27 | Local plans  & Regulations | Pandemic and  Infectious  Disease | High | Low | Municipal Budget | Municipality | Short-term | N/A |
| **17** | Devise a municipal continuity of operations plan to keep essential services running in the event that a significant portion of the workforce is affected. | 11 | Local plans  & Regulations | Pandemic and  Infectious  Disease | Medium | Low | Municipal Budget | Municipality | Short-term | N/A |
| **18** | Devise a public education and outreach plan regarding disease prevention. | 27 | Education  & Awareness | Pandemic and  Infectious  Disease | High | Low | Municipal Budget | Municipality | Ongoing | N/A |
| **19** | Provide education and outreach to residents regarding how to prevent the spread of invasive species, including quarantine procedures. | 27 | Education  & Awareness | Invasive Species | High | Low | Municipal Budget | Municipality | Ongoing | N/A |
| **20** | Develop a neighborhood cleanup plan designed to remove discarded tires, trash and other items in which standing water can form. | 27 | Education  & Awareness | Invasive Species | High | Low | Municipal Budget | Municipality | Short-term | N/A |
| **21** | Provide training and education for first responders to ensure effective emergency care. | 27 | Local plans  & Regulations | Drug  Overdose  Crisis | High | Low | Municipal Budget | Municipality | Ongoing | N/A |
| **22** | Provide education and outreach, especially in K-12, regarding drug abuse prevention. | 27 | Education  & Awareness | Drug  Overdose  Crisis | High | Low | Municipal Budget | Municipality/ School District | Ongoing | N/A |
| **23** | Purchase & installation of permanent, alternative power source (I.E.: generator) at the Community Center. Community Center serves as the municipality’s primary sheltering location for residents during times of need. | 17 | Structure & Infrastructure | All Hazards | High | Medium – High | FEMA Mitigation Grant Programs, Municipal Budget | Municipality with Support from Local EM | Short Term | Existing |

**Notes:**

***Estimated Costs:***

* Where actual project costs have been reasonable estimated: Low = < $10,000; Medium = $10,000 to $100,000; High = > $100,000;
* Where actual project costs cannot reasonably be established at this time:

**Low** = Possible to fund under existing budget. Project is part of, or can be part of an existing on-going program.

**Medium** = Could budget for under existing work plan, but would require a reapportionment of the budget or a budget amendment,

or the cost of the project would have to be spread over multiple years.

**High** = Would require an increase in revenue via an alternative source (i.e., bonds, grants, fee increases) to implement. Existing

funding levels are not adequate to cover the costs of the proposed project.

***Potential Funding (FEMA HMA):***

* **BRIC =** Building Resilient Infrastructure andCommunities
* **FMA** = Flood Mitigation Assistance Grant Program
* **HMGP** = Hazard Mitigation Grant Program
* **HSGP** = Homeland Security Grant Program
* **EMPG** = Emergency Management Performance Grant

***Implementation Schedule:***

* **Short Term** = 1 to 5 years
* **Long Term** = 5 years or greater
* **DOF** = Depending on Funding

***Applies to New and/or Existing Structures:***

* **N/A** = Not Applicable