**Freemansburg Borough, Northampton County Annex**

**Hazard Mitigation Plan Points-of-Contact**

|  |  |
| --- | --- |
| **Primary:** | **Alternate:** |
| Jonathan ItterlyChief of Police600 Monroe Street, Freemansburg, PA 18017610-866-2221 Extension: 105 – Cell: 570-656-3939chief@boroughoffreemansburg.org | Jonathan RossiEmergency Management Coordinator600 Monroe Street, Freemansburg, PA 18017Cell: 484-951-7013 emc@boroughoffreemanburg.org |

**Municipal Profile**

Freemansburg Borough is located in the southern part of Northampton County. It encompasses an area of approximately 0.8 square miles and has a population of 2,875 (2020 Census). The borough borders Bethlehem Township to the north and northeast, Bethlehem City to the west and south, and Lower Saucon Township to the east.

The Lehigh River forms the borough’s southern border with Bethlehem City and its eastern border with Lower Saucon Township.

Two (2) state routes pass through the Borough, Main Street and Washington Street. Major east-west roads are Pembroke Road and Freemansburg Avenue in the north, Washington Street in the central part of the borough, and Market Street in the south along the river. Cambria Street in the central part of the borough, and Main Street in the eastern part along the river are the major north-south roads in Freemansburg Borough.

**Municipal Participation**

1. Identify municipal stakeholders to be involved in the planning process such as, floodplain administrator, public works, emergency management, engineers, planners, etc., and include their specific role in the process.

|  |  |
| --- | --- |
| Jonathan Itterly, Chief of PoliceRole: Police and Public Safety | Jonathan Rossi, Emergency Management CoordinatorRole: Emergency Coordination |
| Homer G. Lorrah, Council PresidentRole: Administration and Information | Kelly Rogers, Foreman/Streets DepartmentRole: Streets and Utilities |
| Justin Coyle, P.E., Borough EngineerRole: Engineering Consultant  | Gerald Gasda, Interim Borough ManagerRole: Manager, Coordinate Project(s) |
| Dave Guidon, Public Works SupervisorRole: Streets and Utilities |

*\*please update as needed*

1. Identify community stakeholders such as; neighborhood groups, religious groups, major employers / businesses, etc., that will be informed and / or involved in the planning process and describe how they will be involved.

The Borough will attempt to connect with Community Groups, such as the Old Freemansburg Association and one or more of the Homeowners Associations located in the Borough to seek their input and suggestions. Contact will be made with church officers.

1. Describe how the public **will be engaged** in the current planning process (examples, newsletters, social media, etc.), **and how they were engaged** since the 2018 Hazard Mitigation Plan.

Current: Contact with public groups or individuals will be solicited via newsletter, Facebook or other social media formats. Do not have current information on religious groups but will gather for future contact and discussion.

 Past: Same

**Compliance with the National Flood Insurance Program (NFIP)**

| **Topic** | **Identify source of information, if different from the one listed.** | **Additional Comments** |
| --- | --- | --- |
| **1. Staff Resources** |
| Is the Community Floodplain Administrator (FPA) or NFIP Coordinator certified? | Community FPA | Outsourced Carroll Engineering |
| Is floodplain management an auxiliary function? | Community FPA | Auxiliary Function |
| Provide an explanation of NFIP administration services (e.g., permit review, GGIS, education or outreach, inspections, engineering capability) | Community FPA | Development in the flood plain area would be sent to Borough Engineer, Carroll Engineering for appropriate review. |
| What are the barriers to running an effective NFIP program in the community, if any? | Community FPA | Administrative organization and cost of administering the program. |
| **2. Compliance History** |
| Is the community in good standing with the NFIP? | State NFIP Coordinator, FEMA NFIP Specialist, or community records | Yes |
| Are there any outstanding compliance issues (i.e., current violations)? |  | None that are noted |
| When was the most recent Community Assistance Visits (CAV) or Community Assistance Contact (CAC)? |  | Unknown |
| Is a CAV or CAC scheduled or needed? |  | Unknown |
| **3. Regulation** |
| When did the community enter the NFIP? | NFIP Community Status Book | 2001 most recent revision |
| Are the Flood Insurance Rate Maps (FIRMs) digital or paper? How are residents assisted with mapping? | Community FPA | Paper |
| Do floodplain regulations meet or exceed FEMA or State minimum requirements? If so, in what ways? | Community FPA | Plans meets minimum standards |
| Describe the permitting process | Community FPA, State, FEMA NFIP | Plan review through submission to Borough and reviewed for compliance with NFIP by Borough Engineer |
| **4. Insurance Summary** |
| How many NFIP policies are in the community?What is the total premium and coverage? | State NFIP Coordinator orFEMA NFIP Specialist | 35 policies in community |
| How many claims have been paid in the community? What is the total amount of paid claims? How many substantial damage claims have there been? | FEMA NFIP or Insurance Specialist | Unknown |
| How many structures are exposed to flood risk within the community? | Community FPA or GIS Analyst | Approximately 76 structures |
| Describe any areas of flood risk with limited NFIP policy coverage | Community FPA or FEMA Insurance Specialist | To the extent that there are 76 structures in the flood risk area of the Borough and only 35 known policies, the balance of properties would be of significant financial risk in the event of a flood.  |
| **5. Community Rating System (CRS)** |
| Does the community participate in CRS? | Community FPA, State, or FEMA NFIP | N/A |
| If so, what is the community’s CRS Class Ranking? | Flood Insurance Manual (http://www.fema.gov/floodinsurancemanual.gov) | N/A |
| What categories and activities provide CRS points and how can the Class be improved? |  | N/A |
| Does the plan include CRS planning requirements? | Community FPA, FEMA CRS Coordinator, or ISO representative | N/A |

**Community Assets**

Community assets are defined to include anything that is important to the character as well as the function of a community, and can be described in four categories, they are; people, economy, natural environment and built environment. Please identify the community assets and location under each category.

1. **People**
* Concentrations of vulnerable populations such as the elderly, physically or mentally disabled, non-English speaking, and the medically or chemically dependent.

There are three group homes in the Community, which may require special assistance in the event of an emergency. They are all located outside of the designated flood zone. Additionally, there is a facility, which assists chemically dependent individuals in the Borough located in or near the flood zone.

* Types of visiting populations where large numbers of people are concentrated such as visitors for special events and students.

Special events with large gathering of people have occurred in Borough Parks, the FBTAA Baseball Field complex, along the Canal Towpath and at the historic structures along the Canal sometimes in conjunction with the D&L Trail and special events, such as marathon-type races along the Towpath.

1. **Economy**
* Major employers, primary economic sectors such as agriculture and commercial centers where losses would have a severe impact on the community.

While the Borough has a number of small businesses located within its jurisdiction, none of those businesses could be classified as a major employer.

1. **Natural Environment**
* Those areas / features that can provide protective functions that reduce the magnitude of hazard events such as, wetlands or riparian areas, and other environmental features important to protect.

 None

1. **Built Environment**
* Existing structures such as, concentrations of buildings that may be more vulnerable to hazards based on location, age, construction type and / or condition of use.

The majority of structures along both sides of Main Street are dated (possibly historic) buildings in very dense clusters. These older buildings may be more vulnerable to hazards due to their age and in some cases, poor maintenance. Additionally, the fact that some of them have sustained flood damage in the past may increase their vulnerability to damage.

* Infrastructure systems such as water and wastewater facilities, power utilities, transportation systems, communication systems, energy pipelines and storage.

None

* High potential loss facilities such as, dams, locations that house hazardous materials, military and / or civilian defense installations.

The Borough may have some hazardous materials issues with fuel storage, either above or below ground for the numerous residential properties, several auto repair facilities and a municipal public works garage located in the area adjacent to the Canal and river.

Additionally, there is the potential for hazardous material to be carried by floodwaters from upstream locations to the Borough in the event that a disaster breaches their storage locations. There are no military or defense installations in the Borough.

* Critical facilities such as, hospitals, medical facilities, police and fires stations, emergency operations centers, shelters, schools and airports / heliports.

There are no hospitals in the borough. The Borough Municipal Complex, which also houses the Volunteer Fire Department, serves as the emergency operations center and shelter as needed. An elementary school is adjacent to the Municipal Complex also could be utilized as a shelter location.

* Cultural / historical resources such as, museums, parks, stadiums, etc.

The Borough is home to one major municipal park, several smaller “pocket parks” and a little league type baseball complex.

**Capability Assessment**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Capability** | * **Regulatory**
* **Tools**
* **Programs**
 | **Status** | **Department /** **Agency** **Responsible** | **Effect on Hazard Loss Reduction:** **-Supports****-Neutral****-Hinders** | **Change since 2018 Plan?****+ Positive****- Negative** | **Has the 2018 Plan been integrated into the Regulatory Tool/Program? If so, how?** | **How can these capabilities be expanded and improved to reduce risk?** | **Additional Comments** |
| **In Place** | **Date Adopted or Updated** | **Under Development** |
| **1. Planning & Regulatory** | Comprehensive Plan |  |  |  |  |  |  |  |  |  |
| Capital Improvement Plan |  |  |  |  |  |  |  |  |  |
| Economic Development Plan |  |  |  |  |  |  |  |  |  |
| Continuity of Operations Plan |  |  |  |  |  |  |  |  |  |
| Stormwater Management Plan / Ordinance | X |  |  |  |  |  |  |  |  |
| Open Space Management Plan (or Parks/Rec., Greenways Plan) | X |  |  |  |  |  |  |  |  |
| Natural Resource Protection Plan |  |  |  |  |  |  |  |  |  |
| Transportation Plan |  |  |  |  |  |  |  |  |  |
| Historic Preservation Plan |  |  |  |  |  |  |  |  |  |
| Floodplain Management Plan |  |  |  |  |  |  |  |  |  |
| Farmland Preservation |  |  |  |  |  |  |  |  |  |
| Evacuation Plan |  |  |  |  |  |  |  |  |  |
| Disaster Recovery Plan |  |  |  |  |  |  |  |  |  |
| Hazard Mitigation Plan | X | 2018 |  |  |  |  | N/A |  |  |
| Emergency Operations Plan | X | 6/2020 |  |  |  |  |  |  |  |
| Zoning Regulations | X |  |  |  |  |  |  |  |  |
| Floodplain Regulations | X |  |  |  |  |  |  |  |  |
| NFIP Participation | X |  |  |  |  |  |  |  |  |
| Building Code | X |  |  |  |  |  |  |  |  |
| Fire Code | X |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Capability** | * **Staff**
* **Personnel**
* **Resources**
 | **Yes** | **No** | **Department / Agency** | **Change since 2018 Plan?****+ Positive****- Negative** | **How can these capabilities be expanded and improved to reduce risk?** | **Additional Comments** |
| **2. Administrative & Technology** | Planners (with land use / land development knowledge) | X |  |  |  |  |  |
| Planners or engineers (with natural and / or human-caused hazards knowledge) | X |  |  |  |  |  |
| Engineers or professionals trained in building and / or infrastructure construction practices (including building inspectors) | X |  |  |  |  |  |
| Emergency Manager | X |  |  |  |  |  |
| Floodplain administrator / manager | X |  |  |  |  |  |
| Land surveyors | X |  |  |  |  |  |
| Staff familiar with the hazards of the community | X |  |  |  |  |  |
| Personnel skilled in Geographical Information Systems (GIS) and / or FEMA’s HAZUS program |  |  |  |  |  |  |
| Grant writers or fiscal staff to handle large / complex grants | X |  |  |  |  |  |
| Other |  |  |  |  |  |  |
| **3. Financial Resources** | Capital improvement programming |  |  |  |  |  |  |
| Community Development Block Grants (CDBG) | X |  |  |  |  |  |
| Special purposes taxes |  |  |  |  |  |  |
| Gas / Electricity utility fees |  |  |  |  |  |  |
| Water / Sewer fees |  |  |  |  |  |  |
| Stormwater utility fees |  |  |  |  |  |  |
| Development impact fees |  |  |  |  |  |  |
| General obligation, revenue, and / or special tax bonds |  |  |  |  |  |  |
| Partnering arrangements or intergovernmental agreements |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Capability** | * **Staff**
* **Personnel**
* **Resources**
 | **Yes** | **No** | **Department / Agency** | **Change since 2018 Plan?****+ Positive****- Negative** | **How can these capabilities be expanded and improved to reduce risk?** | **Additional Comments** |
| **4. Education & Outreach** | Firewise Communities Certification |  |  |  |  |  |  |
| StormReady Certification |  |  |  |  |  |  |
| Natural disaster or safety-related school programs |  |  |  |  |  |  |
| Ongoing public education or information programs such as, responsible water use, fire safety, household preparedness, and environmental education.  |  |  |  |  |  |  |
| Public-private partnership initiatives addressing disaster related issues.  |  |  |  |  |  |  |
| Local citizen groups or non-profit organizations focused on environmental protection, emergency preparedness, access and functional needs populations, etc.  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Capability** |  | **Degree of Capability** | **Change since the 2018 Hazard Mitigation Plan?****If so, how?** | **Additional Comments** |
| **Limited** | **Moderate** | **High** |
| **5. Self – Assessment** | Planning and Regulatory |  | X |  |  | Hazard mitigation, emergency operations plan, Floodplain regulations. Zoning and subdivision regulations and stormwater management plans in effect. |
| Administrative and Technical |  | X |  |  | Consultants at unknown cost would likely do most work. |
| Financial | X |  |  |  | Borough resources limited would rely on grants or assistance from Feds for funding projects. |
| Education and Outreach |  | X |  |  | Social media allows communication with citizens at reasonable cost and less staff time. |

**Known or Anticipated Future Development / Redevelopment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Development /** **Property Name** | **Type of Development** | **Number of Structures** | **Location** | **Known Hazard Zone** | **Description / Status** |
| None |  |  |  |  |  |

**Natural & Non-Natural Event History Specific to Freemansburg Borough**

|  |  |  |
| --- | --- | --- |
| **Type of Event and Date(s)** | **FEMA Disaster #****(if applicable)** | **Local Damage(s) or Loss(es)** |
| COVID-19 Pandemic – March, 2020 | DR-4506-PA | Emergency Protective measures to combat COVID-19 Pandemic. |
| Remnants of Hurricane Ida – August, 2022 | DR-4618-PA | Assistance to eligible individuals and families affected by this disaster. |

**2018 Municipal Action Plan Status**

| **Existing Mitigation Action****(from 2018 Hazard Mitigation Plan)** | **Status** | **Additional Comments** |
| --- | --- | --- |
| **No Progress /** **Unknown** | **In Progress** | **Continuous** | **Completed** | **Discontinued** |
| **1** | Main St. – new storm sewer system.  | X |  |  |  |  |  |
| **2** | Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for retrofitting based on cost- effectiveness versus relocation. Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.  | X |  |  |  |  | Identification of properties for retrofitting or modification would be made at the time of land development or modification. |
| **3** | Purchase, or relocate structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for relocation based on cost- effectiveness versus retrofitting. Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.  | X |  |  |  |  | Long term dependent on funding. |
| **4** | Maintain compliance with and good-standing in the NFIP including adoption and enforcement of floodplain management requirements (e.g. regulating all new and substantially improved construction in Special Hazard Flood Areas), floodplain identification and mapping, and flood insurance outreach to the community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below. |  |  | X |  |  | Continuous process to remain up to date. Last revision to Flood Plain Regulations July 15, 2014. |
| **5** | Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction: Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages. Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation. Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures. Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding.  |  |  | X |  |  | Municipal support for educational outreach. Typically occurs with new development or use in flood prone area. |
| **6** | Begin and/or continue the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements) and sinkhole risk (e.g. carbonate bedrock standards).  | X |  |  |  |  | Education of property owners on prevention and property protection.\* - Prevention |
| **7** | Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed.  | X |  |  |  |  |  |
| **8** | Have designated NFIP Floodplain Administrator (FPA) become a Certified Floodplain Manager through the ASFPM and/or pursue relevant continuing education training such as FEMA Benefit-Cost Analysis.  |  | X |  |  |  | Ongoing educational process for property owners’ developers.  |
| **9** | Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community’s current compliance with the NFIP is established.  | X |  |  |  |  |  |
| **10** | Obtain and archive elevation certificates for NFIP compliance.  |  | X |  |  |  |  |
| **11** | Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0.  |  |  | X |  |  | Continued support for new and existing uses. |
| **12** | Complete the ongoing updates of the Comprehensive Emergency Management Plans. |  |  |  | X |  | Emergency operation plan updated 2017. Action carried through to the 2018 Action Plan. |
| **13** | Create/enhance/maintain mutual aid agreements with neighboring communities for continuity of operations.  |  |  | X |  |  | Ongoing effort to ensure valid mutual aid agreements between Borough and surrounding municipalities. |
| **14** | Develop and maintain capabilities to process FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – damage assessment; FEMA/PEMA paperwork compilation, submissions, record keeping.  |  |  | X |  |  | Ongoing effort to work with FEMA/PEMA with regard to paperwork submission and record keeping. |
| **15** | Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers).  |  |  | X |  |  | Training for damage assessment, etc. Emergency Management Team coordination. |
| **16** | Coordinate with the County Emergency Management Agency and PA Department of Health, which is responsible for setting up points of distribution and providers for immunizations.  |  |  | X |  |  |  |
| **17** | Devise an employee vaccination and immunization plan to prevent an outbreak within the municipal employee ranks.  |  |  | X |  |  |  |
| **18** | Devise a municipal continuity of operations plan to keep essential services running in the event that a significant portion of the workforce is affected.  |  |  | X |  |  |  |
| **19** | Devise a public education and outreach plan regarding disease prevention.  |  |  | X |  |  |  |
| **20** | Provide education and outreach to residents regarding how to prevent the spread of invasive species, including quarantine procedures.  |  |  | X |  |  |  |
| **21** | Develop a neighborhood cleanup plan designed to remove discarded tires, trash and other items in which standing water can form.  |  |  | X |  |  |  |
| **22** | Provide training and education for first responders to ensure effective emergency care.  |  |  | X |  |  |  |
| **23** | Provide education and outreach, especially in K-12, regarding drug abuse prevention.  |  |  | X |  |  |  |

**Notes:**

1. Actions not carried through to the 2023 Action Plan are so noted.
2. To maintain National Flood Insurance Program (NFIP) compliance, actions related to the NFIP were carried through to the 2023 Action Plan even if identified by the municipality as completed.

**2023 Mitigation Action Plan**

| **Mitigation Action** | **Mitigation Action Category** | **Mitigation Technique Category** | **Hazard(s) Addressed** | **Priority****(H / M / L)** | **Estimated Cost** | **Potential Funding** | **Lead Agency / Department** | **Implementation Schedule** | **Applies to New and / or Existing Structures** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | Main St. – new storm sewer system.  | 15 | Structure & Infrastructure | Flood | Medium | High | FEMAmitigation grants; CDBGfunding;municipalbudget for localmatch | Municipal Engineer | Long-term(depending on funding) | Existing |
| **2** | Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for retrofitting based on cost- effectiveness versus relocation. Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.  | 1 | Structure & Infrastructure | Flood | High | High | FEMAMitigation GrantPrograms and localbudget (or propertyowner) for cost share | Municipality(via MunicipalEngineer/NFIP FloodplainAdministrator) with support from PEMA,FEMA | Long-term(depending on funding) | Existing |
| **3** | Purchase, or relocate structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for relocation based on cost- effectiveness versus retrofitting. Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.  | 2 | Structure & Infrastructure | Flood | High | High | FEMAMitigation GrantPrograms and localbudget (or propertyowner) for cost share | Municipality(via MunicipalEngineer/NFIP FloodplainAdministrator) with support from PEMA,FEMA | Long-term(depending on funding) | Existing |
| **4** | Maintain compliance with and good-standing in the NFIP including adoption and enforcement of floodplain management requirements (e.g. regulating all new and substantially improved construction in Special Hazard Flood Areas), floodplain identification and mapping, and flood insurance outreach to the community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below. | 3 | Local plans& Regulations | Flood | High | Low -Medium | Municipal Budget | Municipality(via MunicipalEngineer/NFIP FloodplainAdministrator) with support from PEMA,ISO FEMA | Ongoing | New &Existing |
| **5** | Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction: Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages. Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation. Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures. Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding.  | 4 | Education& Awareness | All Hazards | High | Low-Medium | Municipal Budget | Municipality with supportfrom Planning Partners,PEMA, FEMA | Short-term | N/A |
| **6** | Begin and/or continue the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements) and sinkhole risk (e.g. carbonate bedrock standards).  | 5 | Local plans& Regulations | Flood;Subsidence/ Sinkholes | High | Low | Municipal Budget | Municipality(via MunicipalEngineer/NFIP FloodplainAdmin.) w/ support from PEMA, FEMA | Short-term | New &Existing |
| **7** | Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed.  | 3 | Local plans& Regulations | Flood | High | Low | Municipal Budget | NFIPFloodplainAdministrator with supportfrom PADEP,PEMA, FEMA | Short-term | N/A |
| **8** | Have designated NFIP Floodplain Administrator (FPA) become a Certified Floodplain Manager through the ASFPM and/or pursue relevant continuing education training such as FEMA Benefit-Cost Analysis.  | 6 | Local plans& Regulations | Flood | Medium | Low | Municipal Budget | NFIPFloodplainAdministrator | Short-term(depending on funding) | N/A |
| **9** | Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community’s current compliance with the NFIP is established.  | 7 | Local plans& Regulations | Flood | High | Low | Municipal Budget | NFIPFloodplainAdministrator with supportfrom PADEP,PEMA, FEMA | Short-term | N/A |
| **10** | Obtain and archive elevation certificates for NFIP compliance.  | 8 | Local plans& Regulations | Flood | Low | Low | Municipal Budget | NFIPFloodplainAdministrator | Ongoing | N/A |
| **11** | Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0.  | 9 | AllCategories | All Hazards | High | Low – High (for5-year update) | Municipal Budget, possiblyFEMAMitigationGrantFunding for 5-year update | Municipality (via mitigation planning point of contacts)with supportfrom PlanningPartners(through their Points ofContact),PEMA | Ongoing | New &Existing |
| **12** | Complete the ongoing updates of the Comprehensive Emergency Management Plans.  | 10 | Local plans& Regulations | All Hazards | Medium | Low | Municipal Budget | Municipality with support from PEMA | Ongoing | New &Existing |
| **13** | Create/enhance/maintain mutual aid agreements with neighboring communities for continuity of operations.  | 11 | AllCategories | All Hazards | Medium | Low | Municipal Budget | Municipality with support fromsurroundingmunicipalities and County | Ongoing | New &Existing |
| **14** | Develop and maintain capabilities to process FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – damage assessment; FEMA/PEMA paperwork compilation, submissions, record keeping.  | 12 | Education& Awareness | All Hazards | Low | Medium | Municipal Budget | Municipality with supportfrom County,PEMA, FEMA | Short-term | N/A |
| **15** | Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers).  | 13 | Education& Awareness | All Hazards | Medium | Medium | MunicipalBudget,FEMA HMA grant programs | Municipality with supportfrom County,PEMA | Short-, long-term (depending on funding) | N/A |
| **16** | Coordinate with the County Emergency Management Agency and PA Department of Health, which is responsible for setting up points of distribution and providers for immunizations.  | 11 | Local plans& Regulations | Pandemic andInfectiousDisease | Medium | Low | Municipal Budget | Municipality, working withCounty EMA and PADepartment of Health | Ongoing | N/A |
| **17** | Devise an employee vaccination and immunization plan to prevent an outbreak within the municipal employee ranks.  | 27 | Local plans& Regulations | Pandemic andInfectiousDisease | High | Low | Municipal Budget | Municipality | Short-term | N/A |
| **18** | Devise a municipal continuity of operations plan to keep essential services running in the event that a significant portion of the workforce is affected.  | 11 | Local plans& Regulations | Pandemic andInfectiousDisease | Medium | Low | Municipal Budget | Municipality | Short-term | N/A |
| **19** | Devise a public education and outreach plan regarding disease prevention.  | 27 | Education& Awareness | Pandemic andInfectiousDisease | High | Low | Municipal Budget | Municipality | Ongoing | N/A |
| **20** | Provide education and outreach to residents regarding how to prevent the spread of invasive species, including quarantine procedures.  | 27 | Education& Awareness | Invasive Species | High | Low | Municipal Budget | Municipality | Ongoing | N/A |
| **21** | Develop a neighborhood cleanup plan designed to remove discarded tires, trash and other items in which standing water can form.  | 27 | Education& Awareness | Invasive Species | High | Low | Municipal Budget | Municipality | Short-term | N/A |
| **22** | Provide training and education for first responders to ensure effective emergency care.  | 27 | Local plans& Regulations | DrugOverdoseCrisis | High | Low | Municipal Budget | Municipality | Ongoing | N/A |
| **23** | Provide education and outreach, especially in K-12, regarding drug abuse prevention.  | 27 | Education& Awareness | DrugOverdoseCrisis | High | Low | Municipal Budget | Municipality/ School District | Ongoing | N/A |

**Notes:**

***Estimated Costs:***

* Where actual project costs have been reasonable estimated: Low = < $10,000; Medium = $10,000 to $100,000; High = > $100,000;
* Where actual project costs cannot reasonably be established at this time:

 **Low** = Possible to fund under existing budget. Project is part of, or can be part of an existing on-going program.

 **Medium** = Could budget for under existing work plan, but would require a reapportionment of the budget or a budget amendment,

 or the cost of the project would have to be spread over multiple years.

 **High** = Would require an increase in revenue via an alternative source (i.e., bonds, grants, fee increases) to implement. Existing

 funding levels are not adequate to cover the costs of the proposed project.

***Potential Funding (FEMA HMA):***

* **BRIC =** Building Resilient Infrastructure andCommunities
* **FMA** = Flood Mitigation Assistance Grant Program
* **HMGP** = Hazard Mitigation Grant Program
* **HSGP** = Homeland Security Grant Program
* **EMPG** = Emergency Management Performance Grant

***Implementation Schedule:***

* **Short Term** = 1 to 5 years
* **Long Term** = 5 years or greater
* **DOF** = Depending on Funding

***Applies to New and/or Existing Structures:***

* **N/A** = Not Applicable