



COUNTY OF NORTHAMPTON

Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER
 100 GRACEDALE AVENUE
 NAZARETH, PENNSYLVANIA 18064-8430
Telephone: (610) 746-3194
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Date: Wednesday, March 6, 2024

Location: Northampton County Emergency Operations Center (EOC)

100 Gracedale Avenue Nazareth, PA 18064

Meeting Minutes

Attendance

AM	April Mujenc	Piramal	ML	Michael Lenner	NC-911 / Systems
DM	Dave Malloy	Public	MR	Mike Rinker	NCEM – LEPC Chair
IM	Ian Macleod	BioSpectra	MRa	Michael A. Rampulla	NCEM
JA	Jon Al-Khal	EWMI / Rapid Response	MS	Mike Stalnecker	PEMA Eastern Office
JB	John Bast	Public – LEPC Vice-Chair	MW	Matt Waldmiller	Crayola
JE	Jose Echeverry	Air Liquide	NC	Nic Goebeler	DHS / CISA
JF	Joseph J. Fittos, III	EWMI / Rapid Response	PD	Paul DeGiulio	Piramal
JS	Joe Sipel	Wilson Borough Fire Dept.	RH	Ron Hulsizer	NC-911
KK	Kevin Krotzer	Lehigh County Spec. Ops.	SP	Stephanie Pinho	BioSpectra
KL	Kathleen Labar	Crayola	TG	Thomas E. Guth, Jr.	NCEM – LEPC Secretary
KT	Kevin Thomas	Bethlehem City Fire / HazMat	TW	Todd Weaver	NCEM – Agency Director
LF	Luis Figueroa	Bath Borough EMC			

I. Call to Order

- MR called the meeting to order at 10:01am.

II. Election of Chairperson

- MR announced the opening for nominations for position of: LEPC Chairperson
 - **JB nominated Mike Rinker (MR), 2nd by KT – all in favor.**
 - Mike Rinker accepted, named LEPC Chairperson until March, 2025.

III. Election of Vice Chairperson

- MR announced the opening for nominations for position of: LEPC Vice Chairperson
 - **RH nominated John Bast (JB), 2nd by TW – all in favor.**
 - John Bast accepted, named LEPC Vice Chairperson until March, 2025.

IV. Election of Secretary

- MR announced the opening for nominations for position of: LEPC Secretary
 - MR nominated Thomas E. Guth, Jr. (TG), 2nd by JB – all in favor.
 - Thomas E. Guth, Jr. accepted, named LEPC Secretary until March, 2025.

V. Public Comment

- None.

VI. Approval of the December 6, 2023 Meeting Minutes

- MR requested a Motion to Approve the Meeting Minutes:
 - 1st by JB, 2nd by MR, all in favor.

VII. Financial Report *(presented by MRa) As of March 6, 2024*

Year to Date Total Revenue	\$ 162,349.51
Expenditures:	33,489.28
Total	\$ 128,860.23
Encumbrances:	106,951.73
Available Balance	\$ 21,908.50

Revenues – Fees & Collections *(in dollars)*

Emergency Planning Fees	0.00	County Cost Reimbursement	412.51
Hazardous Chemical Fees	600.00	Hazardous Materials Grant	31,137.00

Expenditures *(in dollars)*

<u>Misc. Employee Benefits</u>		<u>Serv. & Other Operating Supplies</u>	
• Education	0.00	• Educational & Recreational:	0.00
• Staff Training & Development	0.00	• Refreshments / Food:	0.00
• Convention Expenses	0.00	• Operating Supplies:	0.00
<u>Communication</u>		• Personal Protective Equipment:	0.00
• Telephone:	1,290.28	<u>Program Operating Cost</u>	
• Postage	0.00	• Repair & Maintenance of Equipment:	2,199.00
<u>Administrative Supplies & Equipment</u>		• Misc.:	0.00
• Minor Equipment:	0.00	<u>Safety & Security Equipment</u>	
• Security & Safety supplies:	0.00	• Capital:	0.00
<u>Professional Services</u>			
• Professional Services:	30,000		

- MR requested & made a Motion to Approve the March 6, 2024 Financial Report:
 - 1st by KT, 2nd by JB, all in favor.

- Sara Title III Collections – As of March 6, 2024 (presented by MR)
 - Tier II billing & payments – Total facilities billed: **156**

Billed / Assessed:	\$ 51,500.00
Fees Collected:	\$ 750.00
Fees Outstanding:	\$ 50,750.00

VIII. Plans (presented by MR)

- Emergency Response Plans
 - Updated
 - Bethlehem City Water Treatment Plant
355 Granger Road, Northampton (Lehigh Township)
 - New
 - Particle Sciences
3894 Courtney Street, Bethlehem (Hanover Township)
- Preparedness, Prevention, Contingency Plans
 - Updated
 - None
 - New
 - None

IX. Site Visits (presented by MR)

- Completed
 - None
- Upcoming
 - Nothing scheduled

X. Agency Responses / Trainings / Reports

- Northampton County Emergency Management (provided by MRa) Trainings [LINK](#)
 - Eight (8) responses since the previous meeting;
 - 12/11/23 – Assist Police or Governmental Agency / Metering
St. Jane’s Francis School – 1900 Washington Blvd., Wilson Borough
 - 12/23/23 - Dumpster Fire / Diesel Fuel Spill
Muschilitz Excavating - 615 Moorestown Drive, Moore Township
 - 12/24/23 – Patient Extrication / Confined Space Rescue
PPL Substation – 559 SW 27th Street, Allen Township
 - 1/2/24 - Bomb Scare (no explosives/bomb)
Northampton County Gov. Center – 669 Washington St., Easton City
 - 1/5/24 - Chemical Odor w/ Patients
3756 Nicholas Street, Palmer Township

- 2/6/24 - Chemical Odor w/Patients
LogistiCenterSM - 4200 East Braden Boulevard, Forks Township
- 3/2/24 – Train Derailment
2270 Riverside Drive, Lower Saucon Township
- 3/4/24 – HazMat Release Investigation w/ 1 Patient
Holiday Inn Express – 3755 Highpoint Boulevard, Hanover Township
- **Trainings**
 - **Courses Completed:**
 - AWR-302: Pipeline Security for Rural Communities – 12/8
 - L-950: Mission Specific ICS Course – 1/22 – 1/26
 - MGT-343: Disaster Mgmt. for Water & Wastewater Facilities – 2/7 & 2/8
 - ERDSS Training – 2/22
 - **Courses Scheduled:**
 - Emergency response to Battery Incidents (8 Hour) – 3/15
 - Lithium-Ion Battery Response (4 Hour) – 3/18
 - HSEEP Homeland Security & Evaluation Program – 3/21-3/22
 - MGT-341 Disaster Preparedness for Healthcare Organizations – 4/2-4/3
 - MGT-317 Disaster Management of Public Services – 5/14-5/15
 - PER-213 Wide Area Search – 6/14-6/16
 - MGT-345 Disaster Management of Electrical Power Systems – 6/17-6/18
 - MGT-452 Physical & Cyber Security for Critical Infrastructure – 7/24
 - AWR-213 Critical Infrastructure Security & Awareness
 - MGT-310 Threat & Hazard Identification / Risk Assessment (THIRA)
 - MGT-315 Conducting Risk Assessments for Critical Community Assets
 - **Courses Planned:**
 - ICS-300 Intermediate ICS for Expanding Incidents
 - ICS-400 Advanced ICS – Complex Incidents
 - Per TW – Plan on holding more rail courses in the near future.
- **Report / News / Updates**
 - Nothing to report.
- **Lehigh County Special Operations** *(provided by KK)*
 - Most responses mirror NCEM responses in County;
 - 12/23/23 - Antifreeze in dumpster-notification only – Command Call only
 - 12/24/23 - Confined space rescue-hazmat for air monitoring and possible decon – full LC Spec. Ops Team response
 - 12/27/23 - Palmer fuel spill -command call only
 - 1/5/24 - 3765 Nicholas St. – sick building/odor investigation - full team response without findings

- 2/6/24 - 3700 Glover Rd palmer LPG truck leaking - command call only - shut off found and isolated
 - **Trainings**
 - **Courses Completed:**
 - Nothing reported.
 - **Courses Scheduled:**
 - Nothing reported.
 - **Courses Planned:**
 - Nothing reported.
 - **Report / News / Update**
 - Nothing reported.
- **Bethlehem City Hazmat Team** *(provided by KT)*
 - Four (4) responses reported
 - Supported train derailment incident on 3/2 by transporting requested River Booms to scene.
 - **Trainings**
 - **Courses Completed:**
 - Emergency Response Decision Support System Training – 2/22
 - ❖ KT states that the course was well received and appreciated by those in attendance.
 - **Courses Scheduled:**
 - Battery Emergencies with Hazard 3 Training – 3/15
 - Product Transfer with the Hazmat Guys – 5/17
 - **Courses Planned:**
 -
 - **Report / News / Updates**
 - ❖ January: Annual Review of team policies & new equipment

XI. Northampton County Fire School Training Report – website [LINK](#)

- **Courses Completed:**
 - Nothing reported.
- **Courses Scheduled:**
 - Hazmat Awareness – 3/11 at Wind Gap & 3/18 at Liberty Fire (Bangor)
 - Hazmat Operations – 3/19, 3/25, 4/1 at Wind Gap. 4/6 Skills Day at NCFS
 - Hazmat Ops Refresher – 10/4 at NCFS (Day Class)
 - Pro Board Hazmat Operations – 4/8 at NCFS
 - Pro Board Hazmat Awareness – 8/26 at NCFS
- **Courses Planned:**
 - Nothing reported.

XII. Old Business *(provided by TW)*

- **FY2023 PERG Grant** – *Took delivery of following items:*
 - LION Training Props *(Split pipe flange, Christmas tree/valve, Residential gas meter)*
 - Universal Green Foam *(55 gallon drum - 8 total)*
 - Drager X –site kit w/black case *(2 total)*
 - Drager X –am 8000 meter *(2 total)*
 - Light Tower *(Generac diesel, 6kw generator, towable, vertical light tower)*
 - ICS-300 class
 - Per MRa – working on setting dates for this class.
 - ICS-400 class
 - Per MRa – working on setting dates for this class.
- **FY2022 TAG Grant**
 - TW – working on spending down the remaining funds to get it closed out. Received approval to amend the agreement to use monies not utilized for classes we scheduled (were then cancelled due to little or no participation).

XIII. New Business *(provided by MR)*

- **2023-2025 HMEP Grant** Year 3 Application submitted on 2/29/23
- **2024-2025 HMRF Grant Application**
 - Per MR – submitted on 3/6 & approved
- **Baltimore IAFC Hazmat Conference:** Baltimore, MD - June 5-9 - [LINK](#)
 - MR made a motion to seek approval to send up to five (5) members to the conference with costs being covered by this LEPC.
 - 1st by KT; 2nd by JB, all in favor.
- **PA Hazmat Conference:** Seven Springs, PA - August 22-25 - [LINK](#)
 - MRa discussed the activities and events found within the PA Hazmat Conference being some in attendance were unfamiliar.
 - MR made a motion to seek approval to send up to two (2) members to the conference with costs being covered by this LEPC.
 - 1st by KT; 2nd by JB – all in favor.
- **Future Rail Courses**
 - TW – in continuation of the earlier discussion of NCEM holding/hosting more rail type training courses TW requested that the LEPC cover costs of refreshments for attendees whom attend the future courses. No vote needed as this was given approval in previous meetings to cover refreshments for hazardous materials type training courses within Northampton County.
 - Approval was given to cover refreshments during hazardous materials related training courses during the December 7, 2022 LEPC Meeting under “New Business”.
- **PFAS Foam Disposal**
 - MRa has been contacting agencies that would take possession of and properly dispose of all of our older PFAS suppression foam. All previous foam has been replaced with safer, non-fluorine suppression foam and we are currently just storing the old foam. MRa states that he contacted EWMI/Rapid Response for a quote to retrieve and dispose of approximately seven hundred & five (705) gallons of the PFAS foam. EWMI/Rapid

Response quote was for two thousand six hundred three dollars & seventy-five cents (\$2,603.75). MRa advised those in attendance that we was hoping for approval to retain the services of EWMI to get this material disposed of as soon as possible.

- MR made a motion to seek approval to send to retain the disposal services from EWMI/Rapid Response for a cost of no more than \$2,603.75, as presented.
 - 1st by JB; 2nd by TW – all in favor.

XIV. Upcoming meetings

- Wednesday, June 5, 2024
 - Wednesday, September 4, 2024
 - Unless stated otherwise all LEPC meetings will be held at the:
 - Northampton County Emergency Operations Center (EOC) located at 100 Gracedale Avenue, Nazareth, PA 18064 - [DIRECTIONS](#)
 - Unless stated otherwise all LEPC meeting will commence at 10:00am
- ✓ *If interested in hosting a meeting at your facility, please let us know.*

XV. Good of the Order

- TW provided a brief synopsis of the trail derailment incident in Lower Saucon Township on March 2nd. TW applauded the efforts by the local, state, federal and private agencies that were involved that day.

XVI. Adjournment

- MR requested a Motion to Adjourn the meeting:
 - 1st by KT, 2nd by TW, all in favor
 - Meeting adjourned at 1020hrs.

Visit our LEPC page: <http://ncem-pa.org/lepcl>
For previous meeting agenda, minutes and more information.