



COUNTY OF NORTHAMPTON

Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER
 100 GRACEDALE AVENUE
 NAZARETH, PENNSYLVANIA 18064-8430
Telephone: (610) 746-3194
Fax: (610) 746-3199

Date: Wednesday, September 4, 2024

Location: Northampton County Emergency Operations Center (EOC)

100 Gracedale Avenue Nazareth, PA 18064

Meeting Minutes

Attendance

ABl	Aaron Black	Ardent Mills	KKr	Kevin Krotzer	Lehigh County Spec. Ops.
ABo	Austin Boccardi	St. Luke's Health Network	KT	Kevin Thomas	Bethlehem City Fire/Hazmat
AH	Adam Hamrick	OSHA	MRa	Michael A. Rampulla	NCEM
AK	Ann Keppel	Air Liquide	MRe	Michael Reich	Bethlehem City Fire - Chief
BI	Brian Issa	US Cold Storage	MRi	Mike Rinker	NCEM – LEPC Chairperson
CS	Cory Snyder	BioSpectra	MW	Matt Waldmiller	Crayola
DT	Devon Troxell	LVHN	NB	Nicole Burton	Lehigh County EMA
IM	Ian Macleod	BioSpectra	NG	Nicolaus E. Goebeler	DHS / CISA – Chem. Inspector
JBa	John Bast	Public – LEPC Vice-Chair	RHi	Ryan Hinkel	US Cold Storage
JBu	Joe Buffi	US Cold Storage	TC	Timothy Craven	DEP
JC	Jane Cook	Public / Monocacy Watershed	TG	Thomas E. Guth, Jr.	NCEM – LEPC Secretary
JEc	Jose Echeverry	Air Liquide	TV	Ted Veresink	Public
JF	Joseph J. Fittos, III	EWMI / Rapid Response	TW	Todd Weaver	NCEM – Agency Director
JS	Joe Sipel	Wilson Borough Fire Dept.	WH	William Hillanbrand	Emergency Mgmt. Consulting

I. Call to Order

- MRi called the meeting to order at 10:00am.

II. Public Comment

- Jane Cook, member with the Monocacy Creek Watershed Association and reside of the City of Bethlehem, 208 W. Langhorne Avenue, Bethlehem, PA read a letter from the Monocacy Creek Watershed Association to the Keystone Cement facility regarding their plans to transfer in/out hazardous materials via rail lines that run along the Monocacy Creek.

III. Approval of the June 5, 2024 Meeting Minutes

- MRi requested a Motion to Approve the Meeting Minutes:
 - 1st by JBa, 2nd by JS, all in favor.

IV. Financial Report (presented by MRa) *As of September 4, 2024*

- MRa shared the following financial information with the Financial Statement.

Financial Report

Starting Balance 1/1/2024	\$133,299.00
Year to Date Total Revenue-	\$154,245.42
Total-	\$287,544.42
YTD Expenditures-	\$193,985.77
Ending Balance-	\$93,558.65
<i>YTD Encumbrances- -</i>	<i>\$28,322.95</i>
Available Balance-	\$65,235.70

MISC Employee Benefit

- Education-\$0.00
- Staff Training & Development- \$4,539.82
- Convention Expenses- \$1,710.00

Communication

- Telephone- \$7491.09
- Postage- \$0.00

Admin Supplies & Equipment

- Minor Equipment- \$1,330.15 *Encumbrance- \$12,470.45 Raddio MC42*
- Security & Safety supplies- \$0.00

Serv & Other Operating Supplies

- Educational & Recreational-\$0.00
- Food-\$1,046.14
- Operating Supplies- \$0.00 *Encumbrance- \$4,357.50 Foam Removal*
- Personal Protective Equipment-\$157.90

Professional Services

- Professional Services-\$95,773.10 *Encumbrance- \$9,995.00 Commodity Flow Study*

Program Operating Cost

- Repair & Maintenance of Equipment- \$2,750
- Misc-\$0.00

Safety & Security Equipment

- Capital-\$77,196.51 *Encumbrance- \$1,500.00 Lion Prop Setup & install*

- MRi requested & made a Motion to Approve the September 4, 2024 Financial Report:
 - 1st by NB, 2nd by TV, all in favor.
- Sara Title III Collections – As of June 5, 2024 (presented by MRi)

** Per MRi – State system is down, unable to capture current numbers for 9/4/2024 meeting.*

○ Tier II billing & payments – Total facilities billed: 197	
Billed / Assessed:	\$ 64,250.00
Fees Collected:	\$ 34,550.00
Fees Outstanding:	\$ 29,700.00

V. Plans *(presented by MRi)*

- Emergency Response Plans
 - Updated
 - None
 - New
 - None
- Preparedness, Prevention, Contingency Plans
 - Updated
 - None
 - New
 - None

VI. Site Visits *(presented by MRi)*

- Completed
 - None
- Upcoming
 - Nothing scheduled

VII. Agency Responses / Trainings / Reports - Quarterly

- Northampton County Emergency Management *(provided by MRa)*
 - Eleven (11) responses since the previous meeting;
 - 6/6: Explosive Removal (Blasting Caps)
R Recycling, 701 N. Broadway, Plainfield Township.
 - 6/9: House Fire w/ Foam run off into Monocacy Creek
7621 Beth-Bath Pike, East Allen Township.
 - 6/10: House Fire w/ Nitrous Oxide
5315 Chenago Drive, East Allen Township.
 - 6/21: Chemical Spill - Soluble Acrylic Mixture into retention pond
Crayola, 2475 Brodhead Road, Bethlehem Township.
 - 6/30: Chemical Release – Release of animal repellent w/ multiple patients
Walmart, 3722 Easton-Nazareth Highway, Lower Nazareth Township.

- 6/30: Diesel Fuel Spill on roadway & into storm water basin (unknown amount)
Wood Avenue / S. 25th Street, Palmer Township.
- 7/12: Toxic Condition – CO2 leak
Chipotle, 4743 Freemansburg Avenue, Bethlehem Township.
- 7/12: Toxic Condition / Spill – Raw sewage leak from porta-potty trailer (20gals)
80 Blenheim Drive, Palmer Township.
- 7/20: Explosive Removal (Spent military training device)
3340 Delps Road, Moore Township.
- 8/17: MVA w/ entrapment involving compressed natural gas
I78 West MM 71, Williams Township.
- 8/24: MVA involving tractor trailer w/ diesel fuel spill into storm drain (5gals)
Rt. 33 NB ramp to Rt. 248, Lower Nazareth Township.
- **Trainings** [LINK](#)
 - **Courses Completed:**
 - 6/17 & 6/18: MGT-345 Disaster Management of Electrical Power Systems
 - 7/24: MGT-452 Physical & Cyber Security for Critical Infrastructure
 - **Courses Scheduled:**
 - 10/2 & 10/3: MGT-310 Threat & Hazard Ident./Risk Assessment (THIRA)
 - 10/26 or 10/27: PSFA Mobile Flashover Simulator
 - 11/13 & 11/14: MGT-315 Conducting Risk Assessments for Critical Community Assets
 - 11/20 – 11/22: ICS-300 Intermediate Incident Command for Expanding Incidents
 - 12/12: MGT-414 Critical Infrastructure Resilience & Community Lifelines
 - 12/16 & 12/17: ICS-400 Advanced ICS- Complex Incidents
 - **Courses Planned:**
 - 2025: AWR-213 Critical Infrastructure Security & Awareness
- **Report / News / Updates**
 - Nothing to report.
- **Lehigh County Special Operations** *(provided by KKr)*
 - Responses into Northampton County;
 - 6/9: Full Team Response - Structure Fire, Booming Operations, Waterway Testing, Beth-Bath Pike, East Allen Township.
 - 6/10: Command Response – Structure Fire w/ Nitrous in garage & explosion of pressurized containers, 5615 Chenango Drive, East Allen Township.
 - 6/24: Notification Only – Product cleaned several days earlier w/ runoff into sewer, Crayola 2457 Broadhead Road, Bethlehem Township.
 - 6/30: Consult Only – Possible pepper spray release in building, Walmart 3722 Easton-Nazareth Highway, Lower Nazareth Township.
 - 6/30: Command Response – Sheen on road near waterway, S25th Street & Wood Avenue, Palmer Township.

- 8/17: Full Team Response – MVA over embankment with LPG truck leaking & blue powder over cargo wreckage, RT I78. Williams Township.
 - **Trainings**
 - **Courses Completed:**
 - Nothing reported.
 - **Courses Scheduled:**
 - 11/2: Hazmat Guys Modular Metering Class
 - **Courses Planned:**
 - Nothing reported.
 - **Report / News / Update**
 - NFLIR Identifier on order
- **Bethlehem City Hazmat Team** *(provided by KT)*
 - Twenty (20) total hazmat responses so far for 2024.
 - 7/11: Level I Incident – Gas leak
 - 9/1: Level I Incident – CO2 leak
 - 8/1 – 8/11: 10 stand-by incidents during Musikfest to support the PA 3rd Civil Support Team
 - 2024: 2 consultations to date
 - **Trainings**
 - **Courses Completed:**
 - June: Boom deployment training with the water rescue team.
 - July: Hosted manufacture training on the new XPlorIR Gas phase FTIR meter
 - July: Full Scale exercise in conjunction with LCSO and the PA 3rd Civil Support Team
 - **Courses Scheduled:**
 - September: Chlorine kit applications / followed by Full Scale exercise.
 - **Courses Planned:**
 - Nothing reported.
 - **Report / News / Updates**
 - Nothing reported.

VIII. **Northampton County Fire School Training Report** – website [LINK](#)

- **Courses Completed:**
 - 9/3: Hazmat Ops Refresher at Bushkill Township Fire Department
- **Courses Scheduled:**
 - 10/4: Hazmat Ops Refresher at NCFS (Day Class)
 - 10/6, 10/10, 10/13 & 10/17: Hazmat Operations course at NCFS
- **Courses Planned:**
 - Nothing reported.

IX. **Old Business** *(provided by TW)*

- **FY2023 PERG Grant** –
 - ICS-300 & ICS-400 classes both scheduled for November/December. class
 - Disposal of old PFAS Suppression Foam from County EM Garage was completed by EWMI/Rapid Response – our agency no longer has any PFAS foam on site.

X. **New Business** *(provided by MRi)*

- **2023-2025 HMEP** – Grant Year 2 Close out report due 10/30.
- **2023-2024 HMRF** – Grant Close out report due 10/30.
- **HazMat Books** *(presented by TW)* – the State is updating the hazmat course books and are awaiting the info and cost to obtain these new edition books for the Northampton County Fire School. Will hopefully have the information to present a cost estimate and request to purchase these updated books at the December, 2024 LEPC meeting.

XI. **Upcoming meetings**

- Wednesday, December 4, 2024
- Wednesday, March 5, 2025
 - Unless stated otherwise all LEPC meetings will be held at the:
 - Northampton County Emergency Operations Center (EOC) located at 100 Gracedale Avenue, Nazareth, PA 18064 - [DIRECTIONS](#)
 - Unless stated otherwise all LEPC meeting will commence at 10:00am
 - ✓ ***If interested in hosting a meeting at your facility, please let us know.***

XII. **Good of the Order**

- AM with OSHA reminded everyone in attendance that September was National Preparedness Month and hopes everyone takes some time to review their worksite plans and such as well as within their private homes/families, etc.

XIII. **Adjournment**

- MRi requested a Motion to Adjourn the meeting:
 - 1st by JBa, 2nd by JS, all in favor
 - Meeting adjourned at 11:03 a.m.

Visit our LEPC page: <http://ncem-pa.org/lepc/>
For previous meeting agenda, minutes and more information.