

# **Forks Township, Northampton County Annex**

## **Hazard Mitigation Plan Points-of-Contact**

### **Primary:**

Donna Asure  
Township Manager  
1606 Sullivan Trail, Easton, PA 18040  
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### **Alternate:**

Daniel Morgan  
Director of Public Works  
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## **Municipal Profile**

Forks Township is a rural township located on the eastern edge of Northampton County. It encompasses an area of 12.2 square miles and has an approximate population of 16,074 (2020 Census). The township is bordered by the City of Easton and Wilson Borough to the south, Palmer Township and Tatamy Borough to the west, Stockertown Borough to the northwest, Plainfield Township to the north, Lower Mount Bethel Township to the northeast, and the State of New Jersey to the east.

The Bushkill Creek forms the township's western border from Stockertown and Tatamy Borough south to the southwest corner of the township, where it turns east, forming the township's southern border until it reaches the northern border of Easton. The Delaware River forms the township's eastern border with the State of New Jersey.

PA Route 611 (Delaware Drive) is a major north-south road that follows the Delaware River along the eastern edge of the township. Other major north-south roads include Sullivan Trail from the middle of the southern border northwest to Stockertown Borough, and State Routes 2021 (Richmond Road) and 1009 (Kessler'sville Road) in the middle of the township. State Route 1002 (Uhler Road) travels east-west in the northern part of the township, from Tatamy Borough to its intersection with State Route 2021.

## Municipal Participation

1. Identify municipal stakeholders to be involved in the planning process such as, floodplain administrator, public works, emergency management, engineers, planners, etc., and include their specific role in the process.

Mark Roberts, Public Works Director - *retired*  
Role: Public Works Director

DonnaASURE, Township Manager  
Role: Communications

Mike Friel, Police Chief  
Role: Logistics

Shawn McGlynn, Floodplain Administrator  
Role: Logistics

Michael Vinci, Fire Chief  
Role: Fire Chief

Charles Chapman, EMC  
Role: Logistics

2. Identify community stakeholders such as; neighborhood groups, religious groups, major employers / businesses, etc., that will be informed and / or involved in the planning process and describe how they will be involved.

None

3. Describe how the public **will be engaged** in the current planning process (examples, newsletters, social media, etc.), **and how they were engaged** since the 2018 Hazard Mitigation Plan.

Current: Newsletter, Social Media – Facebook, Twitter, electronic sign board

Past: Same

## Compliance with the National Flood Insurance Program (NFIP)

Topic	Identify source of information if different from the one listed.	Additional Comments
<b>1. Staff Resources</b>		
Is the Community Floodplain Administrator (FPA) or NFIP Coordinator certified?	Community FPA	Yes
Is floodplain management an auxiliary function?	Community FPA	Yes
Provide an explanation of NFIP administration services (e.g., permit review, GGIS, education or outreach, inspections, engineering capability)	Community FPA	Yes, all examples are utilized.
What are the barriers to running an effective NFIP program in the community, if any?	Community FPA	None
<b>2. Compliance History</b>		
Is the community in good standing with the NFIP?	State NFIP Coordinator, FEMA NFIP Specialist, or community records	Yes
Are there any outstanding compliance issues (i.e., current violations)?		No
When was the most recent Community Assistance Visits (CAV) or Community Assistance Contact (CAC)?		Unknown
Is a CAV or CAC scheduled or needed?		No
<b>3. Regulation</b>		
When did the community enter the NFIP?	NFIP Community Status Book	11/8/1974
Are the Flood Insurance Rate Maps (FIRMs) digital or paper? How are residents assisted with mapping?	Community FPA	Paper
Do floodplain regulations meet or exceed FEMA or State minimum requirements? If so, in what ways?	Community FPA	Meet
Describe the permitting process	Community FPA, State, FEMA NFIP	Through Building Department
<b>4. Insurance Summary</b>		
How many NFIP policies are in the community? What is the total premium and coverage?	State NFIP Coordinator or FEMA NFIP Specialist	As of 9/22/2023 – 48 policies & \$74,669 in premiums
How many claims have been paid in the community? What is the total amount of paid claims? How many substantial damage claims have there been?	FEMA NFIP or Insurance Specialist	As of 9/22/2023 – 182 claims & \$6,321,631.36 paid to claims
How many structures are exposed to flood risk within the community?	Community FPA or GIS Analyst	Several
Describe any areas of flood risk with limited NFIP policy coverage	Community FPA or FEMA Insurance Specialist	N/A

**Compliance with the National Flood Insurance Program (NFIP) – continued**

<b>5. Community Rating System (CRS)</b>		
Does the community participate in CRS?	Community FPA, State, or FEMA NFIP	No
If so, what is the community's CRS Class Ranking?	Flood Insurance Manual ( <a href="http://www.fema.gov/floodinsurancemanual.gov">http://www.fema.gov/floodinsurancemanual.gov</a> )	N/A
What categories and activities provide CRS points and how can the Class be improved?		N/A
Does the plan include CRS planning requirements?	Community FPA, FEMA CRS Coordinator, or ISO representative	N/A

## Community Assets

Community assets are defined to include anything that is important to the character as well as the function of a community, and can be described in four categories, they are; people, economy, natural environment and built environment. Please identify the community assets and location under each category.

### 1. People

- ✦ Concentrations of vulnerable populations such as the elderly, physically or mentally disabled, non-English speaking, and the medically or chemically dependent.

Country Meadows Assisted Living

- ✦ Types of visiting populations where large numbers of people are concentrated such as visitors for special events and students.

Easton Area Middle School

### 2. Economy

- ✦ Major employers, primary economic sectors such as agriculture and commercial centers where losses would have a severe impact on the community.

Crayola	Victaulic
Follett	Weyerhaeuser
Famous Smoke	Giant Food Stores
Weis Markets	

### 3. Natural Environment

- ✦ Those areas / features that can provide protective functions that reduce the magnitude of hazard events such as, wetlands or riparian areas, and other environmental features important to protect.

Bushkill Creek

### 4. Built Environment

- ✦ Existing structures such as, concentrations of buildings that may be more vulnerable to hazards based on location, age, construction type and / or condition of use.

None

- ✦ Infrastructure systems such as water and wastewater facilities, power utilities, transportation systems, communication systems, energy pipelines and storage.

None

**Community Assets – *continued***

- ✦ High potential loss facilities such as, dams, locations that house hazardous materials, military and / or civilian defense installations.

Bushkill Creek Dams

National Guard & Army Reserve Building

- ✦ Critical facilities such as, hospitals, medical facilities, police and fires stations, emergency operations centers, shelters, schools and airports / heliports.

Country Meadows

Knox Senior Living

Braden Airport

Northwood Assisted Living

3 schools

- ✦ Cultural / historical resources such as, museums, parks, stadiums, etc.

None

## Capability Assessment

Capability	<ul style="list-style-type: none"> <li>✓ Regulatory</li> <li>✓ Tools</li> <li>✓ Programs</li> </ul>	Status			Department / Agency Responsible	Effect on Hazard Loss Reduction: - Supports - Neutral - Hinders	Change since 2018 Plan? + Positive - Negative	Has the 2018 Plan been integrated into the Regulatory Tool/Program ? If so, how?	How can these capabilities be expanded and improved to reduce risk?	Additional Comments
		In Place	Date Adopted or Updated	Under Development						
1. Planning & Regulatory	Comprehensive Plan	X	11/2007		Zoning					
	Capital Improvement Plan									
	Economic Development Plan									
	Continuity of Operations Plan									
	Stormwater Management Plan / Ordinance	X	9/2022		Engineering		+			9/15/2022
	Open Space Management Plan (or Parks/Rec., Greenways Plan)									
	Natural Resource Protection Plan									
	Transportation Plan									
	Historic Preservation Plan									
	Floodplain Management Plan	X	7/2014				+			
	Farmland Preservation									
	Evacuation Plan									
	Disaster Recovery Plan	X	6/2007							
	Hazard Mitigation Plan	X	2018						N/A	
	Emergency Operations Plan	X	8/2020	X						
	Zoning Regulations	X	2014							
	Floodplain Regulations	X	2014				+			
	NFIP Participation	X	2018							
	Building Code	X	2018							
Fire Code	X	2018								
Other										

**Capability Assessment – continued**

Capability	✓ <b>Staff</b> ✓ <b>Personnel</b> ✓ <b>Resources</b>			Department / Agency	Change since 2018 Plan? + Positive - Negative	How can these capabilities be expanded and improved to reduce risk?	Additional Comments
		Yes	No				
<b>2. Administrative &amp; Technology</b>	Planners (with land use / land development knowledge)	X		Planning / Zoning			
	Planners or engineers (with natural and / or human caused hazards knowledge)	X		Engineering			
	Engineers or professionals trained in building and / or infrastructure construction practices (including building inspectors)	X		Engineering			
	Emergency Manager	X		Fire			
	Floodplain administrator / manager	X		Engineering			
	Land surveyors	X		Engineering			
	Staff familiar with the hazards of the community	X		Planning / Zoning			
	Personnel skilled in Geographical Information Systems (GIS) and / or FEMA's HAZUS program	X		Public Works			
	Grant writers or fiscal staff to handle large / complex grants	X		Township Manager			
Other							

Capability			Department / Agency	Change since 2018 Plan? + Positive - Negative	How can these capabilities be expanded and improved to reduce risk?	Additional Comments
	Yes	No				
<b>3. Financial Resources</b>	Capital improvement programming	X		Administration		
	Community Development Block Grants (CDBG)	X		Administration		
	Special purposes taxes	X		Administration		
	Gas / Electricity utility fees			N/A		
	Water / Sewer fees	X		Administration		
	Stormwater utility fees			N/A		
	Development impact fees			N/A		
	General obligation, revenue, and / or special tax bonds	X		Administration		
	Partnering arrangements or intergovernmental agreements	X		Administration		
Other						



**Capability Assessment – continued**

Capability	✓ Program ✓ Organization	Yes	No	Department / Agency	Change since 2018 Plan? + Positive - Negative	How can these capabilities be expanded and improved to reduce risk?	Additional Comments
4. Education & Outreach	Firewise Communities Certification						
	StormReady Certification						
	Natural disaster or safety-related school programs						
	Ongoing public education or information programs such as, responsible water use, fire safety, household preparedness, and environmental education.	X		Administration			
	Public-private partnership initiatives addressing disaster related issues.						
	Local citizen groups or non-profit organizations focused on environmental protection, emergency preparedness, access and functional needs populations, etc.						
	Other						

Capability		Degree of Capability			Change since the 2018 Hazard Mitigation Plan? If so, how?	Additional Comments
		Limited	Moderate	High		
5. Self – Assessment	Planning and Regulatory			X		
	Administrative and Technical		X			
	Financial	X				
	Education and Outreach	X				

### Known or Anticipated Future Development / Redevelopment

Development / Property Name	Type of Development	Number of Structures	Location	Known Hazard Zone	Description / Status
Knollwood 2	Housing	140	Bushkill Drive & Zucksville Road	Flooding	

### Natural & Non-Natural Event History Specific to Forks Township

Type of Event and Date(s)	FEMA Disaster # (if applicable)	Local Damage(s) or Loss(es)
COVID-19 Pandemic – March, 2020	DR-4506-PA	Emergency Protective measures to combat COVID-19 Pandemic.
Remnants of Hurricane Ida – August, 2022	DR-4618-PA	Assistance to eligible individuals and families affected by this disaster.

## 2018 Municipal Action Plan Status

	Existing Mitigation Action (from 2018 Hazard Mitigation Plan)	Status					Additional Comments
		No Progress / Unknown	In Progress	Continuous	Completed	Discontinued	
1	Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for retrofitting based on cost-effectiveness versus relocation. Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.	X					
2	Purchase, or relocate structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for relocation based on cost effectiveness versus retrofitting. Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.	X					
3	Maintain compliance with and good standing in the NFIP including adoption and enforcement of floodplain management requirements (e.g. regulating all new and substantially improved construction in Special Hazard Flood Areas), floodplain identification and mapping, and flood insurance outreach to the Community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below.			X			
4	Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction: Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages. Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation. Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures. Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding.		X				

## 2018 Municipal Action Plan Status – *continued*

	Existing Mitigation Action (from 2018 Hazard Mitigation Plan)	Status					Additional Comments
		No Progress / Unknown	In Progress	Continuous	Completed	Discontinued	
5	Begin and/or continue the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements) and sinkhole risk (e.g. carbonate bedrock standards).	X					No change
6	Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed.					X	Action carried through to 2023 Action Plan.
7	Have designated NFIP Floodplain Administrator (FPA) become a Certified Floodplain Manager through the ASFPM and/or pursue relevant continuing education training such as FEMA Benefit Cost Analysis.				X		Action carried through to 2023 Action Plan.
8	Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community's current compliance with the NFIP is established.			X			
9	Obtain and archive elevation certificates for NFIP compliance.				X		Action carried through to 2023 Action Plan.
10	Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0.			X			
11	Complete the ongoing updates of the Comprehensive Emergency Management Plans.			X			
12	Create/enhance/maintain mutual aid agreements with neighboring communities for continuity of operations.			X			
13	Develop and maintain capabilities to process FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – damage assessment; FEMA/PEMA paperwork compilation, submissions, record keeping.			X			
14	Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers).			X			
15	Coordinate with the County Emergency Management Agency and PA Department of Health, which is responsible for setting up points of distribution and providers for immunizations.			X			
16	Devise an employee vaccination and immunization plan to prevent an outbreak within the municipal employee ranks.			X			

**2018 Municipal Action Plan Status – continued**

	Existing Mitigation Action (from 2018 Hazard Mitigation Plan)	Status					Additional Comments
		No Progress / Unknown	In Progress	Continuous	Completed	Discontinued	
17	Devise a municipal continuity of operations plan to keep essential services running in the event that a significant portion of the workforce is affected.			X			
18	Devise a public education and outreach plan regarding disease prevention.			X			
19	Provide education and outreach to residents regarding how to prevent the spread of invasive species, including quarantine procedures.			X			
20	Develop a neighborhood cleanup plan designed to remove discarded tires, trash and other items in which standing water can form.			X			
21	Provide training and education for first responders to ensure effective emergency care.			X			
22	Provide education and outreach, especially in K-12, regarding drug abuse prevention.			X			
23	Purchase & installation of permanent, alternative power source (I.E.: generator) at the Community Center. Community Center serves as the municipality’s primary sheltering location for residents during times of need.			X			

**Notes:**

1. Actions not carried through to the 2023 Action Plan are so noted.
2. To maintain National Flood Insurance Program (NFIP) compliance, actions related to the NFIP were carried through to the 2023 Action Plan even if identified by the municipality as completed.

## 2023 Mitigation Action Plan

Mitigation Action		Mitigation Action Category	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
1	Retrofit structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for retrofitting based on cost-effectiveness versus relocation. Phase 2: Where retrofitting is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.	1	Structure & Infrastructure	Flood, Windstorm/ Tornado, Winter Storm, Earthquake	High	High	FEMA Mitigation Grant Programs and local budget (or property owner) for cost share	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) w/ support from PEMA, FEMA	Long-term (depending on funding)	Existing
2	Purchase, or relocate structures located in hazard- prone areas to protect structures from future damage, with repetitive loss and severe repetitive loss properties as priority. Phase 1: Identify appropriate candidates for relocation based on cost-effectiveness versus retrofitting. Phase 2: Where relocation is determined to be a viable option, work with property owners toward implementation of that action based on available funding from FEMA and local match availability.	2	Structure & Infrastructure	Flood	High1	High	FEMA Mitigation Grant Programs and local budget (or property owner) for cost share	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) w/ support from PEMA, FEMA	Long-term (depending on funding)	Existing

**2023 Mitigation Action Plan – continued**

Mitigation Action	Mitigation Action Category	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
<p><b>3</b> Maintain compliance with and good standing in the NFIP including adoption and enforcement of floodplain management requirements (e.g. regulating all new and substantially improved construction in Special Hazard Flood Areas), floodplain identification and mapping, and flood insurance outreach to the Community. Further, continue to meet and/or exceed the minimum NFIP standards and criteria through the following NFIP- related continued compliance actions identified below.</p>	3	Local plans & Regulations	Flood, Windstorm/ Tornado, Winter Storm	High	Low - Medium	Local Budget	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) w/ support from PEMA, ISO FEMA	Ongoing	New & Existing

**2023 Mitigation Action Plan – continued**

	<b>Mitigation Action</b>	<b>Mitigation Action Category</b>	<b>Mitigation Technique Category</b>	<b>Hazard(s) Addressed</b>	<b>Priority (H / M / L)</b>	<b>Estimated Cost</b>	<b>Potential Funding</b>	<b>Lead Agency / Department</b>	<b>Implementation Schedule</b>	<b>Applies to New and / or Existing Structures</b>
4	<p>Conduct and facilitate community and public education and outreach for residents and businesses to include, but not be limited to, the following to promote and effect natural hazard risk reduction:                      Provide and maintain links to the HMP website, and regularly post notices on the County/municipal homepage(s) referencing the HMP webpages. Prepare and distribute informational letters to flood vulnerable property owners and neighborhood associations, explaining the availability of mitigation grant funding to mitigate their properties, and instructing them on how they can learn more and implement mitigation. Use email notification systems and newsletters to better educate the public on flood insurance, the availability of mitigation grant funding, and personal natural hazard risk reduction measures. Work with neighborhood associations, civic and business groups to disseminate information on flood insurance and the availability of mitigation grant funding.</p>	4	Education & Awareness	All Hazards	High	Low-Medium	Municipal Budget	Municipality w/ support from Planning Partners, PEMA, FEMA	Short-term	N/A



## 2023 Mitigation Action Plan – *continued*

Mitigation Action		Mitigation Action Category	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
5	Begin and/or continue the process to adopt higher regulatory standards to manage flood risk (i.e. increased freeboard, cumulative substantial damage/improvements) and sinkhole risk (e.g. carbonate bedrock standards).	5	Local plans & Regulations	Flood; Subsidence/ Sinkholes	High	Low	Municipal Budget	Municipality (via Municipal Engineer/NFIP Floodplain Administrator) w/ support from PEMA, FEMA	Short-term	New & Existing
6	Determine if a Community Assistance Visit (CAV) or Community Assistance Contact (CAC) is needed, and schedule if needed.	3	Local plans & Regulations	Flood	Medium	Low	Municipal Budget	NFIP Floodplain Administrator w/ support from PA DEP, PEMA, FEMA	Short-term	N/A
7	Have designated NFIP Floodplain Administrator (FPA) become a Certified Floodplain Manager through the ASFPM and/or pursue relevant continuing education training such as FEMA Benefit-Cost Analysis.	6	Local plans & Regulations	Flood, Windstorm/ Tornado, Winter Storm	Medium	Low	Municipal Budget	NFIP Floodplain Administrator	Short-term (depending on funding)	N/A

**2023 Mitigation Action Plan – continued**

Mitigation Action		Mitigation Action Category	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
8	Participate in the Community Rating System (CRS) to further manage flood risk and reduce flood insurance premiums for NFIP policyholders. This shall start with the submission to FEMA-DHS of a Letter of Intent to join CRS, followed by the completion and submission of an application to the program once the community’s current compliance with the NFIP is established.	7	Local plans & regulations	Flood, Windstorm/ Tornado, Winter Storm	High	Low	Municipal Budget	NFIP Floodplain Administrator w/ support from PADEP, PEMA, FEMA	Short-term (year 1)	N/A
9	Obtain and archive elevation certificates for NFIP compliance.	8	Local plans & Regulations	Flood, Windstorm/ Tornado, Winter Storm	High	Low	Municipal Budget	NFIP Floodplain Administrator	Ongoing	N/A
10	Continue to support the implementation, monitoring, maintenance, and updating of this Plan, as defined in Section 7.0.	9	All Categories	All Hazards	High	Low – High (for 5-year update)	Municipal Budget, possibly FEMA Mitigation Grant Funding for 5-year update	Municipality (via mitigation planning point of contacts) w/ support from Planning Partners (through their Points of Contact), PEMA	Ongoing	New & Existing
11	Complete the ongoing updates of the Comprehensive Emergency Management Plans.	10	Local plans & Regulations	All Hazards	High	Low	Municipal Budget	Municipality w/ support from PEMA	Ongoing	New & Existing

## 2023 Mitigation Action Plan – continued

Mitigation Action		Mitigation Action Category	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
12	Create/enhance/maintain mutual aid agreements with neighboring communities for continuity of operations.	11	All Categories	All Hazards	High	Low	Municipal Budget	Municipality w/ support from surrounding municipalities and County	Ongoing	New & Existing
13	Develop and maintain capabilities to process FEMA/PEMA paperwork after disasters; qualified damage assessment personnel – Improve post-disaster capabilities – Damage assessment; FEMA/PEMA paperwork compilation, submissions, record keeping.	12	Education & Awareness	All Hazards	Medium	Medium	Municipal Budget	Municipality w/ support from County, PEMA, FEMA	Short-term	N/A
14	Work with regional agencies (i.e. County and PEMA) to help develop damage assessment capabilities at the local level through such things as training programs, certification of qualified individuals (e.g. code officials, floodplain managers, engineers).	13	Education & Awareness	All Hazards	Medium	Medium	Municipal Budget, FEMA HMA grant programs	Municipality w/ support from County, PEMA	Short-, long-term (depending on funding)	N/A
15	Coordinate with the County Emergency Management Agency and PA Department of Health, which is responsible for setting up points of distribution and providers for immunizations.	11	Local plans & Regulations	Pandemic & Infectious Disease	Medium	Low	Municipal Budget	Municipality, working w/ County EMA and PA Dept. of Health	Ongoing	N/A
16	Devise an employee vaccination and immunization plan to prevent an outbreak within the municipal employee ranks.	27	Local plans & Regulations	Pandemic and Infectious Disease	High	Low	Municipal Budget	Municipality	Short-term	N/A

**2023 Mitigation Action Plan – continued**

Mitigation Action		Mitigation Action Category	Mitigation Technique Category	Hazard(s) Addressed	Priority (H / M / L)	Estimated Cost	Potential Funding	Lead Agency / Department	Implementation Schedule	Applies to New and / or Existing Structures
17	Devise a municipal continuity of operations plan to keep essential services running in the event that a significant portion of the workforce is affected.	11	Local plans & Regulations	Pandemic & Infectious Disease	Medium	Low	Municipal Budget	Municipality	Short-term	N/A
18	Devise a public education and outreach plan regarding disease prevention.	27	Education & Awareness	Pandemic & Infectious Disease	High	Low	Municipal Budget	Municipality	Ongoing	N/A
19	Provide education and outreach to residents regarding how to prevent the spread of invasive species, including quarantine procedures.	27	Education & Awareness	Invasive Species	High	Low	Municipal Budget	Municipality	Ongoing	N/A
20	Develop a neighborhood cleanup plan designed to remove discarded tires, trash and other items in which standing water can form.	27	Education & Awareness	Invasive Species	High	Low	Municipal Budget	Municipality	Short-term	N/A
21	Provide training and education for first responders to ensure effective emergency care.	27	Local plans & Regulations	Drug Overdose Crisis	High	Low	Municipal Budget	Municipality	Ongoing	N/A
22	Provide education and outreach, especially in K12, regarding drug abuse prevention.	27	Education & Awareness	Drug Overdose Crisis	High	Low	Municipal Budget	Municipality/ School District	Ongoing	N/A
23	Purchase & installation of permanent, alternative power source (I.E.: generator) at the Community Center. Community Center serves as the municipality’s primary sheltering location for residents during times of need.	17	Structure & Infrastructure	All Hazards	High	Medium – High	FEMA Mitigation Grant Programs, Municipal Budget	Municipality w/ Support from Local EM	Short Term	Existing

**Notes:**

**Estimated Costs:**

- Where actual project costs have been reasonable estimated: Low = < \$10,000; Medium = \$10,000 to \$100,000; High = > \$100,000; -  
Where actual project costs cannot reasonably be established at this time:
  - Low** = Possible to fund under existing budget. Project is part of, or can be part of an existing on-going program.
  - Medium** = Could budget for under existing work plan, but would require a reapportionment of the budget or a budget amendment, or the cost of the project would have to be spread over multiple years.
  - High** = Would require an increase in revenue via an alternative source (i.e., bonds, grants, fee increases) to implement. Existing funding levels are not adequate to cover the costs of the proposed project.

**Potential Funding (FEMA HMA):**

- **BRIC** = Building Resilient Infrastructure and Communities
- **FMA** = Flood Mitigation Assistance Grant Program
- **HMGP** = Hazard Mitigation Grant Program
- **HSGP** = Homeland Security Grant Program
- **EMPG** = Emergency Management Performance Grant

**Implementation Schedule:**

- **Short Term** = 1 to 5 years
- **Long Term** = 5 years or greater
- **DOF** = Depending on Funding

**Applies to New and/or Existing Structures:**

- **N/A** = Not Applicable