



# COUNTY OF NORTHAMPTON

## Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER  
 100 GRACEDALE AVENUE  
 NAZARETH, PENNSYLVANIA 18064-8430  
**Telephone: (610) 746-3194**  
**Fax: (610) 746-3199**

Date: Wednesday, December 4, 2024

Location: Northampton County Emergency Operations Center (EOC)  
 100 Gracedale Avenue Nazareth, PA 18064

## Meeting Minutes

### Attendance

AK	Ann Keppel	Air Liquide	MR	Michael A. Rampulla	NCEM
BI	Brian Issa	US Cold Storage	MRe	Michael Reich	Bethlehem City Fire - Chief
IM	Ian Macleod	BioSpectra	MRi	Mike Rinker	NCEM – LEPC Chairperson
JBu	Joe Buffi	US Cold Storage	MW	Matt Waldmiller	Crayola
JR	Jevin Russo	Air Liquide	RH	Ryan Hay	Lehigh Valley Health Network
JS	Joe Sipel	Wilson Borough Fire Dept.	RHi	Ryan Hinkel	US Cold Storage
KK	Kevin Krotzer	Lehigh County Spec. Ops.	TG	Thomas E. Guth, Jr.	NCEM – LEPC Secretary
KT	Kevin Thomas	Bethlehem City Fire/Hazmat	TW	Todd Weaver	NCEM – Agency Director

### I. Call to Order

- MRi called the meeting to order at 10:03 am.

### II. Public Comment

- None

### III. Approval of the September 4, 2024 Meeting Minutes

- MRi requested a Motion to Approve the Meeting Minutes:
  - 1<sup>st</sup> by MR, 2<sup>nd</sup> by KT, all in favor.

### IV. Financial Report *(presented by MR) As of December 4, 2024*

- MRa shared the following financial information with the Financial Statement.

## Financial Report for 12/04/2024

Starting Balance 1/1/2024	\$133,299.00
Year to Date Total Revenue-	\$209,252.42
Total-	\$342,551.42
YTD Expenditures-	\$215,745.23
<b>Ending Balance-</b>	<b>\$126,806.19</b>
<i>YTD Encumbrances- -</i>	<i>\$15,355.20</i>
<b>Available Balance-</b>	<b>\$111,450.99</b>

### *MISC Employee Benefit*

- Education-\$0.00
- Staff Training & Development- \$6,849.50
- Convention Expenses- \$1,710.00

### *Communication*

- Telephone- \$12,702.41
- Postage- \$0.00

### *Admin Supplies & Equipment*

- Minor Equipment- \$1,330.15 *Encumbrance- \$12,470.45 Radio MC42*
- Security & Safety supplies- \$0.00

### *Serv. & Other Operating Supplies*

- Educational & Recreational-\$0.00
- Food-\$1,207.91
- Operating Supplies- \$2,972.75 *Encumbrance- \$1,384.75*
- Personal Protective Equipment-\$157.90

### *Professional Services*

- Professional Services-\$108,868.10

### *Program Operating Cost*

- Repair & Maintenance of Equipment- \$2,750
- Misc.|\$0.00

### *Safety & Security Equipment*

- Capital-\$77,196.51 *Encumbrance- \$1,500.00 Lion Prop Setup & install*

- MRi requested & made a Motion to Approve the December 4, 2024 Financial Report:
  - 1<sup>st</sup> by TW, 2<sup>nd</sup> by JS, all in favor.

- Sara Title III Collections – As of June 5, 2024 (presented by MRi)  
*\* Per MRi – State system is still having issues displaying Northampton County’s collections data. State is working on correcting this, no updated numbers to report on.*

○ Tier II billing & payments – Total facilities billed: <b>197</b>	
Billed / Assessed:	<b>\$ 64,250.00</b>
Fees Collected:	<b>\$ 34,550.00</b>
Fees Outstanding:	<b>\$ 29,700.00</b>

**V. Plans** (presented by MRi)

- Emergency Response Plans
  - Updated
    - Northampton Generation Company  
1 Horwith Drive, Northampton, PA 18067
    - Talen Energy Martins Creek Ash Basin  
6605 Foul Rift Road, Bangor, PA 18013
  - New
    - None
- Preparedness, Prevention, Contingency Plans
  - Updated
    - None
  - New
    - None

**VI. Site Visits** (presented by MRi)

- Completed
  - None
- Upcoming
  - Nothing scheduled

**VII. Agency Responses / Trainings / Reports - Quarterly**

- Northampton County Emergency Management (provided by MRa)
  - Eleven (4) responses since the previous meeting;
    - 9/4/24 – CO2 Leak / Air Monitoring  
Panera Bread, 4442 Southmont Way, Bethlehem Township
    - 10/8/24 – Chemical Spill / Release  
Piramal, 3950 Sheldon Circle, Hanover Township
    - 11/20/24 – Diesel Fuel Spill (100 gals) / MVA  
5519 Lower Mud Run Road, Lower Mount Bethel Township
    - 11/25/24 – Chemical Release w/ Burn Patient (Silane Gas)  
Coherent, 2251 Newlins Mill Road, Palmer Township
    - X-Sites deployed for political events

- **Trainings** [LINK](#)
    - **Courses Completed:**
      - 10/2 – 10/3: MGT-310 Threat & Hazard Identification/Risk Assessment (THIRA)
      - 10/26 & 10/27: PSFA Mobile Flashover Simulator
      - 11/13 – 11/14: MGT-315 Conducting Risk Assessments for Critical Community Assets
      - 11/20 – 11/22: ICS-300 Intermediate Incident Command for Expanding Incidents
    - **Courses Scheduled:**
      - 12/12: MGT-414 Critical Infrastructure Resilience & Community Lifelines
      - 12/16 – 12/17: ICS-400 Advanced ICS- Complex Incidents
      - 2/18/2025: AWR 313 Home Made Explosives
      - 2/25 – 2/26/2025: G235 Emergency Planning
    - **Courses Planned:**
      - G-191 EOC Interface
  - **Report / News / Updates**
    - Nothing to report.
- **Lehigh County Special Operations** *(provided by KK)*
  - Responses into Northampton County;
    - 10/8 – Full Team Response – HF Leak  
3950 Schelden Circle, Hanover Township  
*- Per KK this was the first response following the new NFPA standards. The updated standards did cause the use of more people and more suits/equipment. But event went really well with all the agencies involved.*
    - 10/18 – Notification Only – Fuel Spill  
1832 Mill Street, Bethlehem Township
    - 11/20 – Notification Only – Fuel Spill  
5519 Lower Mud Run Road, Lower Mount Bethel Township
    - 11/25 – Full Response – Silane Leak  
Coherent, 2251 Newlins Mill Road, Palmer Township
  - **Trainings**
    - **Courses Completed:**
      - Nothing reported.
    - **Courses Scheduled:**
      - 11/2: Hazmat Guys Modular Metering Class
    - **Courses Planned:**
      - HazMat Guys HazMat Chem
  - **Report / News / Update**
    - Radioisotope Identifier Device (RIID) on order

- **Bethlehem City Hazmat Team** (provided by KT)
  - 6 responses since last meeting.
    - 10/8 – Mutual Aid Assist for Hydrofluoric Acid Leak  
Piramal, 3950 Sheldon Circle, Hanover Township
    - 10/11 – Overturned Commercial Vehicle / Fluid Control
    - 10/13 – Carbon Dioxide Leak  
Weis Market, 2425 Schoenersville Road (2<sup>nd</sup> leak this year)
    - 10/27 – Illegal Dumping of Gasoline.  
100 Illicks Mill Road (product found in unmarked container, was tested/removed)
    - 11/25 – Mutual Aid Assist / Silane Leak  
Coherent, 2251 Newlines Mill Road, Palmer Township
    - 11/27 – Chemical reaction  
31 W. North Street (mixing of bleach & sulfuric acid – 4 patients treated on scene, 3 patients transported for further evaluation)
  - **Trainings**
    - **Courses Completed:**
      - Review of A and B Kit Applications and various associated gasses found
      - Review of X-Site System and XPlorIR
    - **Courses Scheduled:**
      - Nothing to report.
    - **Courses Planned:**
      - Grant funding secured for numerous training programs next year. More details to follow once classes are confirmed and scheduled. Funding shall pay for four (4) different eight (8) hour classes on different topics.
  - **Report / News / Updates**
    - Nothing reported.

## VIII. Northampton County Fire School Training Report – website [LINK](#)

- **Courses Completed:**
  - 10/4: Hazmat Ops Refresher at NCFS (Day Class)
  - 10/6, 10/10, 10/13 & 10/17: Hazmat Operations course at NCFS
- **Courses Scheduled:**
  - 1/18/2025: Hazmat Awareness at the 911 Center
  - 2/6/2025: Hazmat Awareness Pro Board Test at the 911 Center  
*(Applications for Hazmat Awareness Pro Board are due Jan 13, 2025)*
  - 3/16, 3/17, 3/23, 3/24 & 3/30/2025 Hazmat Operations at NCFS
  - Hazmat Ops Pro Board Test – Written Test 4/3/2025 at the 911 Center  
- Skills Test 4/5/2025 at NCFS  
*(Applications for Hazmat Operations Pro Board are due March 2, 2025)*
  - Fire Fighter 1 Pro Board – Written Test 5/9 at the 911 Center  
- Skills Test 6/1 at NCFS  
*(Applications for Fire Fighter 1 Pro Board are due May 4, 2025)*

- **Courses Planned:**
  - Nothing reported.

## IX. **Old Business** *(provided by MRi)*

- **FY2023 PERG Grant** –
  - ICS-300 course paid through TAG PERG grant funds completed in November.
  - ICS-400 course paid through TAG PERG grant funds completed in December.
- **Disposal of old PFAS Suppression Foam** from County EM Garage was completed by EWMI/Rapid Response – our agency no longer has any PFAS foam on site.
- **HazMat Books** *(presented by TW @ 9/4 meeting)* – the State updating the hazmat course books and are awaiting the info and cost to obtain these new edition books for the Northampton County Fire School. Shall have cost estimate and purchase request during the December 4, 2024 meeting.

## X. **New Business** *(provided by MRi)*

- **HazMat Books purchase**
  - During September 4, 2024 quarterly LEPC meeting TW discussed the need to purchase updated HazMat books for hazardous materials courses and refresher courses held by the Fire School.
  - TW advised those in attendance that the quote from the International Fire Service Training Association (IFSTA) came out to a total of four thousand, four hundred sixty-four dollars (\$4,464.00). That cost is broken down to seventy-four dollars and forty cents (\$74.40) per book times sixty (60) books needed.
    - TW requested a Motion allowing funding from the LEPC to be utilized to cover the costs of purchasing the updates books in the amount of \$4,464.00:  
**1<sup>st</sup> by TW, 2<sup>nd</sup> by KT, all in favor**
- **2023-2025 HMEP** - Grant Year 3 award of \$11,815.17
- **2024-2025 HMRF** - Grant award of \$10,683.00
- **2025 IAFC Baltimore Hazmat Conference** – June 12-15 - request for 2 from Northampton County & 3 from Bethlehem City.
  - MRi requested a Motion allowing funding from the LEPC to be utilized to cover the costs of the 5 members that will attend the IAFC HazMat Conference in June, 2025.  
**1<sup>st</sup> by RH, 2<sup>nd</sup> by KK, all in favor**
- **HazMat Training courses** – Increased costs
  - TW advised those in attendance that with the additional hours required for hazmat training courses as well as refreshers the cost of instruction through the Fire School will also increase due to more hours of instruction needed to meet the new regulations.
    - TW requested a Motion allowing funding from the LEPC of up to ten thousand dollars (\$10,000) be utilized to cover the increased training costs for hazardous materials courses in 2025.  
**1<sup>st</sup> by JS, 2<sup>nd</sup> by KK, all in favor**

## XI. Upcoming meetings

- Wednesday, March 5, 2025
  - Wednesday, June 4, 2025
    - Unless stated otherwise all LEPC meetings will be held at the:
      - Northampton County Emergency Operations Center (EOC) located at 100 Gracedale Avenue, Nazareth, PA 18064 - [DIRECTIONS](#)
    - Unless stated otherwise all LEPC meeting will commence at 10:00am
- ✓ ***If interested in hosting a meeting at your facility, please let us know.***

## XII. Good of the Order

- TW asked any new attendees to the quarterly LEPC meeting if they wanted to introduce themselves to help everyone else know who they are and where they may be from.
  - Mr. Jevin Russo introduced himself as a newer employee with Air Liquide. Jevin stated he would be happy to help facilitate and coordinate a tabletop exercise with our staff and others we wanted to invite. Will work on this for a future date.
- MR advised the hazmat team partners in attendance that Mr. Luis Figueroa the Local EMC for East Allen Township (ESN46) is working on setting up an exercise with Keystone Cement. The exercise will focus on a railcar incident with a hazardous materials leak involved. The exercise is being created due to Keystone Cement in the process of receiving/exporting hazardous materials via rail instead of the current trucking method they have been utilizing.

## XIII. Adjournment

- MRi requested a Motion to Adjourn the meeting:
  - 1<sup>st</sup> by KK, 2<sup>nd</sup> by MR, all in favor
    - Meeting adjourned at 10:22 a.m.

Visit our LEPC page: <http://ncem-pa.org/lepcl>  
For previous meeting agenda, minutes and more information.