



COUNTY OF NORTHAMPTON

Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER
100 GRACEDALE AVENUE
NAZARETH, PENNSYLVANIA 18064-8430
Telephone: (610) 746-3194
Fax: (610) 746-3199

Date: Wednesday, June 4, 2025
Location: Northampton County Emergency Operations Center (EOC)
100 Gracedale Avenue Nazareth, PA 18064

Meeting Minutes

Attendance

AH	Adam Hamrick	OSHA	MR	Michael A. Rampulla	NCEM
BB	Brandon Bowers	LCEMA – Intern	MRe	Michael Reich	Bethlehem City Fire - Chief
BH	Bradley Harrison	Lehigh Valley Health Network	MRi	Mike Rinker	NCEM / LEPC Chairperson
BM	Brian P. Marcotte	BioSpectra	NB	Nicole Burton	LCEMA
DM	Dave Malloy	Public	RDa	Ryan Daly	PEMA Eastern Office
IM	Ian Macleod	BioSpectra	RHi	Ryan Hinkel	U.S. Cold Storage
JB	John Bast	Public / LEPC Vice-Chair	RS	Robert Schegan	PEMA EAO – Deputy Director
JH	Joshua Houck	Lehigh Valley Health Network	TC	Tim Craven	PA DEP
KK	Kevin Krotzer	Lehigh County Spec. Ops.	TG	Thomas E. Guth, Jr.	NCEM / LEPC Secretary
KKa	Kevin Kalman	Public	TW	Todd Weaver	NCEM / 911
MP	Mike Phillips	PA DEP			

I. Call to Order

- MRi called the meeting to order at 10:00 am.

II. Public Comment

- None

III. Approval of the March 5, 2025 Meeting Minutes

- MRi requested a Motion to Approve the Meeting Minutes:
 - 1st by JB, 2nd by DM, all in favor

IV. Financial Report *(presented by MR) As of June 4, 2025*

- MR shared the following financial information with the Financial Statement.



Michael Rinker
Chairperson

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Financial Report For 06/04/2025

Starting Balance 1/1/2025	\$ 98,016
Year to Date Total Revenue-	\$ 96,327.93
Total-	\$ 194,343.93
YTD Expenditures-	\$ 70,324.80
Ending Balance-	\$ 124,019.13
<i>YTD Encumbrances- -</i>	<i>\$ 0.00</i>
Available Balance-	\$ 124,019.13

MISC Employee Benefit

- Education- \$ 0.00
- Staff Training & Development- \$ 0.00
- Convention Expenses- \$ 0.00

Communication

- Telephone- \$ 6,075.36
- Postage- \$ 0.00

Admin Supplies & Equipment

- Minor Equipment- \$ 0.00 *Encumbrance- \$0.00*
- Security & Safety supplies- \$ 0.00

Serv & Other Operating Supplies

- Educational & Recreational- \$ 0.00
- Food- \$ 0.00
- Operating Supplies- \$ 0.00 *Encumbrance- \$0.00*
- Personal Protective Equipment- \$ 0.00

Professional Services

- Professional Services- \$ 59,511.44

Program Operating Cost

- Repair & Maintenance of Equipment- \$ 3,238
- Misc- \$ 0.00

Safety & Security Equipment

- Capital- \$ 1,500 *Encumbrance- \$0.00*

- MRi requested & made a Motion to Approve the June 4, 2025 Financial Report:
 - 1st by JB, 2nd by TW, all in favor.
- Sara Title III Collections – As of June 4, 2025 (presented by MRi)
 - Tier II billing & payments – Total facilities billed: **201**

Billed / Assessed:	N/A
Fees Collected:	\$ 50,300
Fees Outstanding:	N/A

V. **Plans** (presented by MRi)

- **Emergency Response Plans**
 - **Updated**
 - Particle Sciences
 - Ardent Mills
 - **New**
 - None
- **Preparedness, Prevention, Contingency Plans**
 - **Updated**
 - None
 - **New**
 - None

VI. **Site Visits** (presented by MRi)

- **Completed**
 - None
- **Upcoming**
 - Nothing scheduled

VII. **Agency Responses / Trainings / Reports - Quarterly**

- **Northampton County Emergency Management** (provided by MR)
 - Seven (7) total responses since last meeting;
 - 3/5/25 – Chemical Spill/Leak
RT 33N MM 17.3, Plainfield Township
 - 3/6/25 – Explosive/Bomb Removal
2185 Silver Creek Road, Lower Saucon Township
 - 3/12/25 – Chemical Spill/Leak
DHL, 250 Radar Drive, Allen Township
 - Per MR – chlorine dumped into a drain, after spilling battery acid into the drain.
 - Per MA – OSHA has an active investigation/inspection into this incident.
 - 3/17/25 – Diesel Fuel Spill (Approx. 40 Gals.)
Sheetz, 3501 Nazareth Road, Palmer Township
 - 4/7/25 – Diesel Fuel Spill (Approx. 100 gals)
Freedom High School, 3149 Chester Road, Bethlehem Township

- 4/24/25 – Gas Leak (Possible Clandestine Lab)
1645 Main Street, Northampton Borough
- 5/23/25 - Chemical Spill/Leak
FreshPet, 2410 Brodhead Road, Bethlehem Township
- **Trainings** [LINK](#)
 - **Courses Completed:**
 - Securing Mass Gatherings & Special Events Seminar – 3/6
 - AWR-148 Crisis Management for School Based Incidents – 3/18
 - G-402 Incident Command System Overview for Senior Officials – 3/24
 - MGT-417 Crisis Mgmt. for School-Based Incidents Dec. Makers – 4/30 & 5/1
 - ◆ JB inquired if some local school officials have actually attended these school specific courses. Per MR, yes many school officials were in attendance from numerous area districts.
 - **Courses Scheduled:**
 - G-2300: Intermediate EOC Functions – 6/11 thru 6/13
 - PA Fire Academy Mobile Flashover Sim. Class (2 Dates Avail.) – 6/21 or 6/22
 - PER-294: Testing an EOP in a Rural EOC – 6/24
 - L-0146: Homeland Security Exercise Eval. Program (HSEEP) – 9/15 & 9/16
 - **Courses Planned:**
 - N/A
- **Report / News / Updates**
 - Nothing to report.
- **Lehigh County Special Operations** *(provided by KK)*
 - Responses into Northampton County;
 - 3/5/25 – Full Team Response for Product ID/Confirmation
RT 33 N MM 17.3, Plainfield Township
 - 3/17/25 – Command Response for Battery Acid Leak clean up with bleach
DHL, 250 Radar Drive, Allen Township
 - 3/17/25 - Command Notification for Contained Diesel Fuel Spill
Sheetz, 3501 Nazareth Road, Palmer Township
 - 4/7/25 - Command Notification for Diesel Fuel Spill
Freedom High School, 3149 Chester Road, Bethlehem Township
 - 4/19/25 – Command Response for Biohazard-Medical body part in mail leaking
Lehigh Valley Post Office, 17 S Commerce Way, Bethlehem Township
 - 4/24/25 – Command Response to investigate possible Clandestine Lab
1645 Main Street, Northampton Borough
 - 5/23/25 – Full team response for a Chemical Spill/Leak
FreshPet, 2410 Brodhead Road, Bethlehem Township
 - **Trainings**
 - **Courses Completed:**
 - Nothing reported

- **Courses Scheduled:**
 - Safety Officer Course will be held in fall, 2025.
- **Courses Planned:**
 - N/A
- **Report / News / Update**
 - 2 Drager X Sites arrived. Had to be returned for missing connectivity.
- **Bethlehem City Hazmat Team** *(provided by MRe)*
 - 2 reported responses to share.
 - 4/15 – Barrels of used motor oil fell onto and leaked onto I-78. City FD assisted with containment and spill control.
 - 5/17 – response for someone that mixed chemicals together, potential reaction.
 - **Trainings**
 - **Courses Completed:**
 - Chemical Suicide Course held on 4/16
 - 8 Hour Propane Response & Flaring Class – 5/6/25 – FD can now flare off cylinders from 20lb. cylinders up to tractor truck saddle tanks.
 - **Courses Scheduled:**
 - N/A
 - **Courses Planned:**
 - N/A
 - **Report / News / Updates**
 - Per KT, will be applying for items through the FY2025 PERG Grant which is due on June 20, 2025.

VIII. **Northampton County Fire School Training Report** – website [LINK](#)

- **Courses Completed:**
 - Hazmat Awareness Hazmat Ops Refresher - 2/24, 3/10 at Lehigh Township Fire
 - Hazmat Ops Refresher - 3/3, 3/10 at Northampton Fire
 - Hazmat Awareness – 3/7, 3/24 at Bangor Liberty Fire
 - Hazmat Ops – 3/16, 3/17, 3/23. 3/24, 3/30 at NCFS
- **Courses Scheduled:**
 - Hazmat Ops – 5/31, 6/2, 6/9, 6/14, 6/28 at NCFS
 - Passenger Vehicle Rescue Awareness – 6/3, 6/5, 6/8 at Bushkill Twp. Fire Co
 - Engine Company Operations – 6/9, 6/16, 6/21 at Bushkill Twp. Fire Co.
 - Flashover Simulator Course - 6/21 or 6/22 at NCFS
 - Hazmat Ops Refresher – 6/16, 6/23 at Freemansburg Fire Co.
 - Structural Burn Session – 9/27 or 9/28 at NCFS
- **Courses Planned:**
 - Nothing reported.

IX. **Old Business** *(provided by MRi)*

- **FY2023 PERG Grant**
 - Per TG this grant was closed in December, 2024 – can be removed
- **Hazmat Books** – Arrived
- **Keystone Cement** (6/12 – 6/15)
 - Per TW, Keystone Cement renewed their permit with DEP and our agency received a copy of permit on May 7, 2025. Keystone Cement is looking to shift their hazardous waste transportation from truck to rail (train). Currently awaiting any new plans or updates to plans which would cover this potential change. Also contacted Norfolk Southern representative about getting information about the tracks to be used such as speed restrictions, car count per day approx., and Norfolk Southern plans during a response to an incident at Keystone Cement, if there ever was one.
 - MRi stated that East Allen Township is still waiting for the Site Improvement Plan from Keystone Cement also.

X. **New Business** *(provided by MRi)*

- **2025-2026 HMRF Grant** award of \$10,383.00
 - Previous Years:
 - 2024-2025 \$10,683.00
 - 2023-2024 \$19,321.00
 - 2022-2023 \$19,095.00
 - 2021-2022 \$25,966.00
 - 2020-2021 \$25,830.00
 - *MRi wanted to share the HMRF previous year award chart to show the substantial decrease in funding in the last 5 years.*
- **HMEP** – Per MRi, Nothing at this time.
- **2026 IAFC Baltimore Hazmat Conference Registration Deadline –May 1, 2026.**
 - Per MRi, wanted to advise those in attendance today that the DEADLINE to submit interest and information for the 2026 IAFC Baltimore HazMat conference will be May 1, 2026. This allows him to register everyone on discounted rates and allows opportunity to get rooms for attendees.
- **Request for up to \$10,000 for Hazmat Training**
 - TW share that with the previous HMEP funds awarded a total of 6 hazmat related courses were completed costing approx. \$10,750 dollars. With the LEPC funds provided (\$10,000) a total of 5 hazmat related courses have been scheduled/completed. With those trainings held and funds spent down there is still a need to hold more hazardous materials training courses for the remainder of 2025.
 - TW is asking for \$6,500 up to \$10,000 more dollars from the LEPC funds to fund the necessary hazardous materials training courses for remainder of 2025.
 - JB inquired if TW was looking for support for this endeavor at this time. TW said it would be helpful. **JB made a motion to approve the spending of up to \$10,000 in LEPC funds (above the already provided dollars) to be able to fund the necessary hazardous materials training courses during remainder of 2025. This was 2nd by NB, all were in favor.**

- **RAD Equipment replacement**
 - MR states that when our RAD equipment was at the New Jersey State Police testing location a few weeks ago for calibration and inspection it was realized that 2 of the Ludlum 26 “pancake” type meters we possess failed testing and shall be replaced.
 - MR stated that each meter costs approx. \$1,500 dollars to replace, so approx. \$3,000 in total to replace both. MR did not have an updated quote to share exact costs. MR stated he was looking for support to fund the purchase of two new Ludlum 26 meters.
 - TW made a motion to approve the spending necessary to purchase 2 new Ludlum 26 meters, without the \$3,000 cap. 2nd by JB, all in favor.

XI. Upcoming meetings

- **September 3, 2025**
- **December 3, 2025**
 - Unless stated otherwise ALL meetings start at 10:00am.
 - Unless stated otherwise ALL meetings are hosted at:
 - Northampton County EOC
 - 100 Gracedale Avenue, Nazareth, PA 18064 - [DIRECTIONS](#)
 - *If interested in hosting a meeting at your facility please let us know!*

XII. Good of the Order

- TW shared with those in attendance that our agency as well as Lehigh County Emergency Management representatives presented and spoke at the 2025 Lehigh Valley Safety Committee Expo which was held at the Northampton Community College (NCC) main campus back on Thursday, May 15th. Jointly discussed “calling 911” information as well as some LEPC items. Hope to participate again in future years, had good attendance from other agencies and local businesses.
 - KKa advised that this program is annual and put together by the Lehigh Valley Safety Committee.
 - AH advised everyone that NCC is also an OSHA training center. The institution teaches OSHA courses for anyone interested.
- AH discussed the temperatures beginning to rise and the availability of the OSHA NIOSH app to help during these hot temperature days. It is a free app! Read about the app & get app download buttons (for both iPhone and Android) by visiting: [LINK](#)

XIII. Adjournment

- MRi requested a Motion to Adjourn the meeting:
 - 1st by JB, 2nd by DM, all in favor
 - Meeting adjourned at 10:29 a.m.

Visit our LEPC page: <http://ncem-pa.org/lepcl>
 For previous meeting agenda, minutes and more information.