



# COUNTY OF NORTHAMPTON

## Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER  
100 GRACEDALE AVENUE  
NAZARETH, PENNSYLVANIA 18064-8430  
Telephone: (610) 746-3194  
Fax: (610) 746-3199

**Date:** Wednesday, September 3, 2025  
**Location:** Northampton County Emergency Operations Center (EOC)  
100 Gracedale Avenue Nazareth, PA 18064

## Meeting Minutes

### Attendance

AB	Austin Boccardi	St. Luke's Health Network	KT	Kevin Thomas	Bethlehem City Fire / HazMat
AH	Adam Hamrick	OSHA	MR	Michael A. Rampulla	NCEM
AK	Ann Keppel	Air Liquide	MRi	Mike Rinker	NCEM / LEPC Chairperson
DM	Dave Malloy	Public	MW	Matt Waldmiller	Crayola
JB	John Bast	Public / LEPC Vice-Chair	NB	Nicole Burton	LCEMA
JBu	Joe Buffi	U.S. Cold Storage	RH	Ryan Hay	Lehigh Valley Health Network
JF	Joseph J. Fittos, III	EWMI / Rapid Response	RHi	Ryan Hinkel	U.S. Cold Storage
JHu	Jeff Hunsicker	PEMA	SP	Stephanie Pinho	BioSpectra
JK	John Kluk	Meier & Dutch	TC	Tim Craven	PA DEP
JR	Jevin Russo	Air Liquide	TG	Thomas E. Guth, Jr.	NCEM / LEPC Secretary
JS	Joe Sipel	Wilson Borough Fire Dept.	TV	Ted Veresink	Public
KK	Kevin Krotzer	Lehigh County Spec. Ops.			

### I. Call to Order

- MRi called the meeting to order at 10:00 am.

### II. Public Comment

- None

### III. Approval of the June 4, 2025 Meeting Minutes

- MRi requested a Motion to Approve the Meeting Minutes:
  - 1<sup>st</sup> by JB, 2<sup>nd</sup> by DM, all in favor

### IV. Financial Report *(presented by MR) As of September 3, 2025*

- MR shared the following financial information with the Financial Statement.



Michael Rinker  
Chairperson

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## Financial Report for 09/03/2025

Starting Balance 1/1/2025	\$98,016
Year to Date Total Revenue-	\$96,652.93
Total-	\$194,668.93
YTD Expenditures-	\$82,743.69
Ending Balance-	\$111,925.24
YTD Encumbrances- -	\$0.00
Available Balance-	\$111,925.24

### *MISC Employee Benefit*

- Education-\$0.00
- Staff Training & Development- \$2,176.37
- Convention Expenses- \$0.00

### *Communication*

- Telephone- \$8,829.16
- Postage- \$38.72

### *Admin Supplies & Equipment*

- Minor Equipment- \$0.00 *Encumbrance- \$0.00*
- Security & Safety supplies- \$4,040.00

### *Serv. & Other Operating Supplies*

- Educational & Recreational-\$0.00
- Food-\$0.00
- Operating Supplies- \$0.00 *Encumbrance- \$0.00*
- Personal Protective Equipment-\$0.00

### *Professional Services*

- Professional Services-\$62,011.44

### *Program Operating Cost*

- Repair & Maintenance of Equipment- \$4,148.00
- Misc.-\$0.00

### *Safety & Security Equipment*

- Capital-\$1,500.00 *Encumbrance- \$0.00*

- MRi requested & made a Motion to Approve the September 3, 2025 Financial Report:
  - 1<sup>st</sup> by TV, 2<sup>nd</sup> by JS, all in favor.
- Sara Title III Collections – As of September 3, 2025 (presented by MRi)
  - Tier II billing & payments – Total facilities billed: **201**

Billed / Assessed:	<b>201</b>
Fees Collected:	<b>\$ 50,625</b>
Fees Outstanding:	<b>N/A</b>

## V. **Plans** (presented by MRi)

- **Emergency Response Plans**
  - **Updated**
    - None
  - **New**
    - None
- **Preparedness, Prevention, Contingency Plans**
  - **Updated**
    - None
  - **New**
    - None

## VI. **Site Visits** (presented by MRi)

- **Completed**
  - None
- **Upcoming**
  - Nothing scheduled

## VII. **Agency Responses / Trainings / Reports – Quarterly** **Northampton County Emergency Management** (provided by MR)

- 5 total responses since last meeting;
  - 6/8/25 – Heating oil leak into a basement (Approx. 50-75 Gals.)  
4557 Lehigh Drive, Lehigh Township
  - 6/24/25- Chemical Spill on roadway (1100 Gals. Liquid Nitrogen Fertilizer)  
Nazareth Pike / Lonat Drive, Lower Nazareth Township
  - 6/26/25 – Vehicle Fire w/ Diesel Fuel Spill (Approx. 120 Gals.)  
7345 Airport Road, Allen Township
  - 7/11/25 – Heating oil leak into basement (Approx. 20-30 Gals.)  
Franklin Hill Road / W. Factoryville Road, Washington Township
  - 8/13/25 – Vehicle Accident w/ Diesel Fuel Spill (Approx. 100 Gals.)  
Rt. 22 West MM328.5, Bethlehem Township

- **Trainings**
  - **Courses Completed:**
    - PA State Fire Academy Mobile Flashover Simulator Course – 6/21 or 6/22
    - PER-294: Testing an Emergency Operations Plan (EOP) in a Rural EOC – 6/24
  - **Courses Scheduled:**
    - L-0146: Homeland Security Exercise Evaluation Program (HSEEP) – 9/15 & 9/16
    - Structural Burn Session – 9/27 & 9/28
    - MGT-355: Event Security Planning for Public Safety Professionals – 10/22 & 10/23
  - **Courses Planned:**
    - Nothing reported
- **Report / News / Updates**
  - NCEM staff will be assisting the Northampton County fire school staff with the Hazmat Operations skills day on November 9<sup>th</sup>.

#### **Lehigh County Special Operations** *(provided by KK)*

- Responses with/into Northampton County. All were command response only, no team call-outs for the incidents;
  - 6/8/25 – Heating oil leak into a basement (Approx. 50-75 Gals.)  
4557 Lehigh Drive, Lehigh Township
  - 6/24/25- Chemical Spill on roadway (1100 Gals. Liquid Nitrogen Fertilizer)  
Nazareth Pike / Lonat Drive, Lower Nazareth Township
  - 6/26/25 – Vehicle Fire w/ Diesel Fuel Spill (Approx. 120 Gals.)  
7345 Airport Road, Allen Township
  - 7/11/25 – Heating oil leak into basement (Approx. 20-30 Gals.)  
Franklin Hill Road / W. Factoryville Road, Washington Township
  - 8/13/25 – Vehicle Accident w/ Diesel Fuel Spill (Approx. 100 Gals.)  
Rt. 22 West MM328.5, Bethlehem Township
- **Trainings**
  - **Courses Completed:**
    - Nothing reported
  - **Courses Scheduled:**
    - Currently running HazMat Safety Officer Class through October 4<sup>th</sup>.
  - **Courses Planned:**
    - HazMat Incident Command course in early 2026.
- **Report / News / Updates**
  - Nothing reported

#### **Bethlehem City Hazmat Team** *(provided by MRe)*

- 4 responses since previous meeting
  - 7/21 – Product transfer from ruptured saddle tank
  - 7/31 thru 8/10 – Musikfest stand-by support via CST team
  - 8/14 – Lithium ion battery fire over pack (electric scooter)
  - 8/24 – Abandoned cylinder

- **Trainings**
  - **Courses Completed:**
    - Product transfer & leak mitigation course – June
    - Hybrid Decon – July
    - Train the Trainer on new Met One Weather Station – August
      - Per KT, this shall be in service within the next week or so.
  - **Courses Scheduled:**
    - Hybrid Decon with implementation – October, 2025
  - **Courses Planned:**
    - Nothing reported
- **Report / News / Updates**
  - Nothing reported

## **VIII. Northampton County Fire School Training Report**

- **Courses Completed:**
  - Hazmat Ops – 5/31, 6/2, 6/9, 6/14 & 6/28 at NCFS
  - Passenger Vehicle Rescue Awareness – 6/3, 6/5 & 6/8 at Bushkill Twp. Fire
  - Engine Company Operations – 6/9, 6/16 & 6/21 at Bushkill Twp. Fire
  - Flashover Simulator Course – 6/21 or 6/22 at NCFS
  - Hazmat Ops Refresher – 6/16 & 6/23 at Freemansburg Fire
- **Courses Scheduled:**
  - Passenger Vehicle Rescue Operations – 9/4, 9/7, 9/11, 9/14 & 9/18 at Bushkill Twp. Fire
  - Structural Burn Session – 9/27 or 9/28 at NCFS
  - Passenger Vehicle Rescue Technician – 9/28 & 10/5 at NCFS
  - Intro to Fire Service – 9/29, 10/2 & 10/4 at Lehigh Twp. Fire
  - HazMat Ops Refresher – 10/3 at NCFS
  - HazMat Awareness – 10/5 at NCFS
  - HazMat Operations – 10/19, 10/23, 10/26, 10/30 & 11/9
- **Courses Planned:**
  - Nothing reported

## **IX. Old Business** *(provided by MRi)*

- FY2023 PERG Grant
  - Per TG this grant was closed in December, 2024 – can be removed

## **X. New Business** *(provided by MRi)*

- 2026 HMEP Grant
  - Applied for \$38,316.00 on August 4<sup>th</sup>.
- 2026 IAFC Baltimore Hazmat Conference Registration Deadline –May 1, 2026.

- Drager X-site updates
  - MR shared with the attendees that our agency has possession of 4 Drager x-site air monitors. Advised those in attendance that we have utilized these during emergency responses, training events and planned events such as Musikfest. Two of the meters in our possession are older models and need updating. Per MR he is asking the LEPC group for funds to ship back the 2 older Drager, get them updated and returned back to us. Per MR the estimated cost he received in June, 2025 from the manufacturer was approx. \$485.00 PER unit to update. Unsure if costs have increased since.
    - **MRi asked the group if there was a motion to approve the spending necessary to update 2 of the Drager x-site meters. KT made a motion to allow spending UP TO \$1,200 to get both Drager x-site meters updated. Motion 2<sup>nd</sup> by JB, all in favor.**

## XI. Upcoming meetings

- **December 3, 2025**
- **March 4, 2026**
  - Unless stated otherwise ALL meetings start at 10:00am.
  - Unless stated otherwise ALL meetings are hosted at:
    - Northampton County EOC
      - 100 Gracedale Avenue, Nazareth, PA 18064
      - *If interested in hosting a meeting at your facility please let us know!*

## XII. Good of the Order

- AH advised those in attendance that OSHA is actively investigating a fire at a grain silo owner and operated by Ardent Mills. Per AH OSHA was not notified by the company or anyone on site, OSHA found out about this fire while reviewing FEMA reports. AH again requested OSHA be notified from personnel on site (responders, etc.) whenever possible especially if the incident causes employee death/injury.
- AH also reminded everyone that September is “National Preparedness Month”.
- AH also shared some personal stories of Hurricane Katrina since it we are upon the 20<sup>th</sup> Anniversary of this devastating weather event.

## XIII. Adjournment

- MRi requested a Motion to Adjourn the meeting:
  - **1<sup>st</sup> by JB, 2<sup>nd</sup> by MRi, all in favor**
    - Meeting adjourned at 10:14 a.m.

Visit our LEPC page: <http://ncem-pa.org/lepc/>  
 For previous meeting agenda, minutes and more information.