



# COUNTY OF NORTHAMPTON

## Local Emergency Planning Committee

EMERGENCY OPERATIONS CENTER  
100 GRACEDALE AVENUE  
NAZARETH, PENNSYLVANIA 18064-8430  
Telephone: (610) 746-3194  
Fax: (610) 746-3199

**Date:** Wednesday, December 3, 2025  
**Location:** Northampton County Emergency Operations Center (EOC)  
100 Gracedale Avenue Nazareth, PA 18064

## Meeting Minutes

### Attendance

AB	Austin Boccardi	St. Luke's Health Network	MW	Matt Waldmiller	Crayola
AH	Adam Hamrick	OSHA	NR	Nolan Rampulla	Lehigh County Spec. Ops.
DM	Dave Malloy	Public	RH	Ryan Hay	Lehigh Valley Health Network
IM	Ian Macleod	BioSpectra	RHu	Ron Hulsizer	NC – 911
JB	John Bast	Public / LEPC Vice-Chair	SK	Shawna Kleftis	FBI – Allentown Office
JHo	Jordan Hoffman	Crayola	SP	Stephanie Pinho	BioSpectra
JR	Jevin Russo	Air Liquide	TC	Tim Craven	PA DEP
JS	Joe Sipel	Wilson Borough Fire Dept.	TG	Thomas E. Guth, Jr.	NCEM / LEPC Secretary
MR	Michael Rampulla	NCEM	TV	Ted Veresink	Public
MP	Mike Phillips	PA DEP	TW	Todd Weaver	NCEM
MRi	Mike Rinker	NCEM – LEPC Chairperson			

### I. Call to Order

- MRi called the meeting to order at 10:07 am.

### II. Appreciation Presentation

- County Executive Lamont McClure and Vice-Chairperson JB presented both Ted Veresink and Dave Malloy with certificates and plaque showing their support of 25-years of involvement with the Northampton County LEPC.

### III. Public Comment

- None

### IV. Approval of the September 3, 2025 Meeting Minutes

- MRi requested a Motion to Approve the Meeting Minutes:
  - 1<sup>st</sup> by JB, 2<sup>nd</sup> by R, all in favor

## V. Financial Report *(presented by MR) As of December 3, 2025*

- MR shared the following financial information with the Financial Statement.



Michael Rinker  
Chairperson

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### Financial Report for 09/03/2025

Starting Balance 1/1/2025	\$98,016
Year to Date Total Revenue-	\$96,652.93
Total-	\$194,668.93
YTD Expenditures-	\$82,743.69
Ending Balance-	\$111,925.24
<i>YTD Encumbrances- -</i>	<i>\$0.00</i>
Available Balance-	\$111,925.24

#### *MISC Employee Benefit*

- Education-\$0.00
- Staff Training & Development- \$2,176.37
- Convention Expenses- \$0.00

#### *Communication*

- Telephone- \$8,829.16
- Postage- \$38.72

#### *Admin Supplies & Equipment*

- Minor Equipment- \$0.00 *Encumbrance- \$0.00*
- Security & Safety supplies- \$4,040.00

#### *Serv. & Other Operating Supplies*

- Educational & Recreational-\$0.00
- Food-\$0.00
- Operating Supplies- \$0.00 *Encumbrance- \$0.00*
- Personal Protective Equipment-\$0.00

#### *Professional Services*

- Professional Services-\$62,011.44

#### *Program Operating Cost*

- Repair & Maintenance of Equipment- \$4,148.00
- Misc.-\$0.00

#### *Safety & Security Equipment*

- Capital-\$1,500.00 *Encumbrance- \$0.00*

- MRi requested & made a Motion to Approve the December 3, 2025 Financial Report:
  - 1<sup>st</sup> by TV, 2<sup>nd</sup> by JS, all in favor.
- Sara Title III Collections – As of December 3, 2025 (presented by MRi)
  - Tier II billing & payments – Total facilities billed: **201**

Billed / Assessed:	<b>201</b>
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Fees Collected:	<b>\$ 50,625</b>
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Fees Outstanding:	<b>N/A</b>

## VI. **Plans** (presented by MRi)

- **Emergency Response Plans**
  - **Updated**
    - UPS Hazardous Waste Contingency Plan – 2301 Highland Avenue, Bethlehem Twp.
    - UPS Hazardous Waste Contingency Plan – 1620 Van Buren Road, Palmer Township
  - **New**
    - None
- **Preparedness, Prevention, Contingency Plans**
  - **Updated**
    - None
  - **New**
    - None

## VII. **Site Visits** (presented by MRi)

- **Completed**
  - None
- **Upcoming**
  - Nothing scheduled

## VIII. **Agency Responses / Trainings / Reports – Quarterly** **Northampton County Emergency Management** (provided by MR)

- 2 total responses since last meeting;
  - 9/29/25 – MVA w/possible hazmat, 55 gal. drums in an overturned box truck Pheasant Drive & Valley View Drive, Moore Township
  - 9/30/25 – Sodium hydroxide solution dried in the road surface Bethlehem City Water Treatment Plant, 335 Granger Road, Lehigh Township
- **Trainings**
  - **Courses Completed:**
    - MGT-355: Event Security Planning for Public Safety Professionals – 10/22 & 10/23
    - C-MERRTT – 11/20
  - **Courses Scheduled:**
    - None yet due to government budget impasse, working on scheduling now.

- **Courses Planned:**
  - Nothing reported
- **Report / News / Updates**
  - Nothing reported

### **Lehigh County Special Operations** *(provided by NR)*

- Responses with/into Northampton County. All were command response only, no team call-outs for the incidents;
  - 9/29/25 – MVA w/possible hazmat, 55 gal. drums in an overturned box truck Pheasant Drive & Valley View Drive, Moore Township
  - 9/30/25 – Sodium hydroxide solution dried in the road surface Bethlehem City Water Treatment Plant, 335 Granger Road, Lehigh Township
- **Trainings**
  - **Courses Completed:**
    - 7 members completed HazMat Safety Officer course via Bucks County
  - **Courses Scheduled:**
    - 6 members signed up to take HazMat Incident Officer Course run via Bucks County. To be held in January or February, 2026.
  - **Courses Planned:**
    - Nothing reported
- **Report / News / Updates**
  - Nothing reported

### **Bethlehem City Hazmat Team** *(provided by N/A – no representatives)*

- N/A
  - Nothing reported
- **Trainings**
  - **Courses Completed:**
    - Nothing reported
  - **Courses Scheduled:**
    - Nothing reported
  - **Courses Planned:**
    - Nothing reported
- **Report / News / Updates**
  - Nothing reported

## **IX. Northampton County Fire School Training Report**

- **Courses Completed:**
  - Passenger Vehicle Rescue Operations – 9/4,9/7,9/11,9/14,9/18 at Bushkill Twp. Fire
  - Structural Burn Session – 9/27 or 9/28 at NCFS
  - Passenger Vehicle Rescue Technician – 9/28,10/5 at NCFS
  - Intro to Fire Service – 9/29,10/2,10/4 at Lehigh Twp. Fire
  - HazMat Ops Refresher – 10/3 at NCFS

- HazMat Awareness – 10/5 at NCFS
- HazMat Operations – 10/19,1023,1026,1030,11/9
- HazMat Ops Refresher- 11/3, 11/4 Bat Bath Fire Co.
- Firefighter Safety & Survival- 11/5, 11/6, 11/15 at NCFS
- Emergency Vehicle Driver Training – 11/8, 11/9 at Mt. Bethel Fire Co.
- **Courses Scheduled:**
  - TW – stated that the fire school and Northampton Community College are working towards signing all pertinent MOU’s for 2026 courses. Once MOU’s are completed the fire school shall begin getting courses scheduled and announced.
- **Courses Planned:**
  - Nothing reported

## **X. Old Business** *(provided by MRi)*

- FY2025 PERG Grant
  - Bullex Vehicle Simulator & Trailer
  - Training Courses
    - TW discussed with those in attendance about the items being purchased with the grant of \$124,605 (requested \$244,605) and some of the classes that will be held with these funds during 2026.

## **XI. New Business** *(provided by MRi)*

- 2026 HMEP Grant
  - Applied for \$38,316.00 on August 4<sup>th</sup>.
- 2026 IAFC Baltimore Hazmat Conference Registration Deadline – May 1, 2026.
- 2026 training course funding
  - TW discussed the \$20,000 in funds that the LEPC approved to help cover additional hazmat training costs due to increases as well as to hold a few more needed courses. Per TW during 2025 approx. \$15,000 to \$18,000 of the funding was utilized. TW made a request for a refresh of that \$20,000 for 2026.
    - **MRi asked the group if there was a motion to approve the spending of UP TO \$20,000 for hazmat training courses during 2026. JB made a motion. Motion 2<sup>nd</sup> by MRi, all in favor.**

## **XII. Upcoming meetings**

- **March 4, 2026**
- **June 3, 2026**
- **September 2, 2026**
- **December 2, 2026**
  - Unless stated otherwise ALL meetings start at 10:00am.
  - Unless stated otherwise ALL meetings are hosted at:
    - Northampton County EOC
      - 100 Gracedale Avenue, Nazareth, PA 18064
      - *If interested in hosting a meeting at your facility please let us know!*

### **XIII. Good of the Order**

- AH advised those in attendance that November was National Carbon Monoxide Awareness month. AH stated that some partnering agencies were kind enough to help share some important CO safety and mitigation information. AH asked to provide the LEPC Chairperson with some literature on the topic which could then be disseminated amongst the attendees and public wherever relevant.
  - MRi accepted AH's offer to share the information, AH will provide the literature via email to be shared.
- Special Agent Ms. Shawna Kleftis with the Allentown Office took a few moments to introduce herself to those in attendance. Shawna is the WMD point-of-contact in the Allentown office.

### **XIV. Adjournment**

- MRi requested a Motion to Adjourn the meeting:
  - 1<sup>st</sup> by JS, 2<sup>nd</sup> by JB, all in favor
    - Meeting adjourned at 10:24 a.m.

Visit our LEPC page: <http://ncem-pa.org/lepc/>  
For previous meeting agenda, minutes and more information.